

4S2 Airport Advisory Committee  
21 Sept. 2023  
4:00 PM-5:30 PM  
Port Conference Room

## **MINUTES**

**PRESENT:** See Role Call Sheet

### **CALL TO ORDER/OPENING REMARKS**

- The meeting was called to order at 4:10 PM by Dave Koebel. No introductions were needed for this meeting. Matt Swihart and Bud Musser were not present and there were not enough AAC members for a quorum. Meeting held as a discussion group.

### **APPROVAL OF THE MINUTES FROM LAST MONTH**

- Minutes from August were approved with no edits or additions.

### **ADDITIONS TO THE AGENDA**

- Greg requested that we add the SDS hangar as a discussion topic to the agenda.

### **APPROVAL OF THE AGENDA**

- Agenda was approved with the above mentioned addition.

### **BUSINESS ARISING OUT OF THE PREVIOUS MEETING**

- None

### **ITEMS DISCUSSED**

- New Fuel Tank: Grounding wire was added to the perimeter of the fueling pad and is being covered. Mascot will be coming out 11 Oct. to calibrate the system and provide training. Titan will provide 6000 gallons of 100LL for the soak test. Upon successful completion of this, the tank will go into service.

Two jersey barriers have been located around the new tank. Initially these were pushed together which resulted in no way to bring the fueling hose out to the fueling area without draping the hose over the rough barrier. The two barriers have since been separated 4 feet, the maximum distance allowed, to provide hose access and PVC has been placed around the concrete edges to reduce wear and tear on the fuel hose. Greg informed the group that bollards, which are typically used, were not an option at this point as the concrete pad is reinforced which would require bollards be dug 3 feet in. This is a cost prohibitive option right now but may be explored as a CIP plan.

Dave brought up the concern that pilots may not know to go to the new fuel island when it is open. The FBO will make a newsletter announcement of the new island, will post on AWOS, and will create a NOTAM stating the closure of the South tank and opening of the North tank. A sign will also be placed on the old tank as well as cones.

- Wetlands: Greg provided a brief regarding the wetland project. Invasive species of plants started to take over the wetlands during COVID when there was not attention being given to the wetlands. Since then, the invasive species have continued to take over the native species. A plan has been devised to plant 2000 new native plants as soon as wet weather arrives and restart the wetland study process at year 1 (5 year study). The Port will be looking for volunteers to help with this effort. John mentioned using goats for removing unwanted invasive species and was also wondering if there were any plans to take out the cottonwood trees as they are also invasive. Commissioner Gehring recommended reaching out to the Sheriff's Department for this community service.
- CIP: Greg gave a quick schedule of CIP efforts.

2024: The Port will be going after 2 grants. One grant is for general safety and maintenance projects. The other is a BIL grant which will be for the development of the North Apron and the rehabilitation and expansion of the South Apron.

2025: The Port will be going for grants for the construction of the projects defined in 2024.

2026: Holdover year.

2027: The Port will go for a grant to plan the Northeast taxi lane above Rwy25 project for future hangar development.

2028: The Port will be going for a construction grant for the previous year projects.

- North Apron: RFDI. The Port has been working with Aircraft Storage LLC for developing the North Apron. There are three phases to this plan. Development would be under ground lease agreement from the Port. An MOU is currently being worked on between the two parties and is expected to be finalized in the next month. Following the MOU, expect 3-4 months until a development agreement is reached followed by ground lease agreements.
- Discussion Topics:  
*New AAC Members.* A Lot of discussion was given to what the AAC can do without a quorum. Commissioner Bieker let the group know that they could only give individual recommendations without a quorum. No official AAC recommendation to the commissioners could be made. Dave mentioned that he would prefer that the AAC gets together, with a quorum, and rank member candidates and present them to the commissioners. Commissioner Bieker let the AAC know that they could do this via email if it was in a group chat with all users replying all. Dave mentioned that would rather do this in person and would like to have a special AAC meeting held within the next couple of weeks. Dave proposed 05 October as a date for this meeting.

*EV Charging Station.* Greg informed the group that the Port has an EV charging station that is not being used and they will give to the airport if it is desired. Dave believed that the station would be a good addition to the N. Apron projects but may not be needed currently.

*Landscape Maintenance Contract.* Hood Aero submitted a proposal to the Port to help aid in airport maintenance. Hangards would not be included in this maintenance. The proposal was for lawn maintenance, irrigation, snow removal, and grounds maintenance.

*Economic Development.* A meeting was put together with Rep. Helfrich and the ODA Director to discuss economic development around the airport. The major discussion point during this meeting was expanding the airport, specifically re-zoning some of the surrounding areas to commercial. Andreas gave a brief of the areas that were discussed for re-zoning. He acknowledged that this would be a huge effort as this land is currently zoned EFU. A re-zone to commercial would allow further airport development.

*FEMA Funding.* Commissioner Bieker mentioned that there are FEMA grants available that would fund facilities that would be available in a large-scale emergency situation. The idea would be that this facility would be owned by thePort and could be used as the see fit. In the event of a large-scale emergency type scenario, this facility would be utilized by emergency services. Commissioner Bieker wanted to ask the AAC if this was something that was of interest. Margo asked about the size of the facility and how many people it needed to shelter if it was being used as an emergency shelter. The AAC thought this was a good idea and worth pursuing.

*Windsock.* Dave would like to see the windsock back up on the maintenance hangar. Greg has talked with facilities and this will be reinstalled.

*SDS Hangar-* Greg briefed the AAC on the current status of the SDS hangar located next to the FBO. The Port advertised the SDS hangar and only received minor interest. The FBO wanted to bring in a commercial tenant and sublease the hangar. The commercial entity decided to move elsewhere which left

the hangar open. This hangar makes a good community hangar space which could be managed by the FBO and offered as part of the FBO contract.

- FBO: August had 583 flight events as shown on FlightAware. These are only shown on aircraft with ADSB so the actual number is higher. 12 training flights were conducted (5 from Hood Aero and 7 from other operations). 4889 gallons of 100LL fuel sold in August. The fly weekend sold 3541 gallons (over 3 days). FBO has put in the order for 6000 gallons of fuel for the new tank soak test.
- WAAAM: Fly in was a successful event. Over 300 planes. The tri motor flew almost non stop on revenue generating flights.
- Glider Club: No members present.
- New Business/Public Comment: None

#### **ACTION ITEMS**

- None specified

#### **ADJOURNMENT**

- Meeting adjourned at 5:17PM.

#### **NEXT MEETING DATE**

- Next meeting is set for 5 October 2023, location Port Conference Room. Agenda will be sent out prior to the next meeting and will detail the specific time. All AAC should confirm ability to attend so a quorum is ensured.