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Port of Hood River Commission
Meeting Minutes of August 7, 2026, Regular Session
Via Remote Video Conference & Marina Center Boardroom
1:30 p.m.

SPECIAL MEETING

PRESENT: Commissioners: Heather Gehring, Kathryn Thomas, Tor Bieker, Kristi Chapman, and Ben Sheppard.
Staff: Kevin Greenwood, Debbie Smith-Wagar, Megan Channell, Amanda Rose, and Patty Rosas.
Guests: Jeff Renard, Aviation Management Services; Ian Garbutt; Rick Anderson, FlyIt Academy.
EXCUSED: None

1. **CALL TO ORDER:** President Heather Gehring called the meeting to order at 1:32 p.m.

2. **ACTION ITEMS:**
   a. **Approve the Fixed Base Operator Agreement and Fuel Concession Agreement with FlyIT, LLC and authorize the Executive Director to execute the agreements –** Executive Director Kevin Greenwood explained that the agreements modernize the Port's relationship with the airport's fixed base operator by clarifying responsibilities, improving cost recovery, strengthening reporting and accountability, and reducing operational and financial risk. The Commission discussed fuel-flowage rates, utility cost recovery, building rents, incentives for increased fuel sales, the airport's financial sustainability, and the return of aircraft maintenance services.

Motion:	Move to approve the Fixed Base Operator Agreement and Aviation Fuel Concession Agreement with FlyIt Academy.
Move:	Bieker
Second:	Thomas
Discussion:	None
Vote:	**Ayes:** Gehring, Thomas, Chapman, Bieker and Sheppard
MOTION CARRIED	

3. **ADJOURN:** The meeting was adjourned at 1:41 p.m.

ATTEST:

Signed by:
Heather Gehring
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Heather Gehring, President

Signed by:
Kristi Chapman
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Kristi Chapman, Secretary