



PORT OF HOOD RIVER COMMISSION

AGENDA

Thursday, December 7, 2023

Remote Video Conference (Zoom) & Port Conference Room

1000 E. Port Marina Drive, Hood River

1. **Call to Order** – 10:00 AM

2. **Action Items**
 - a. Authorize Purchase of HVAC Equipment for the Big 7 Building from Refrigeration Supplies Distributor Not to Exceed \$14,734 (*Ryan Klapprich*)
 - b. Authorize Creation of Executive Assistant Position (*Personnel Committee*)

3. **Adjourn**

If you have a disability that requires any special materials, services, or assistance, please contact us at 541,386,1645 so we may arrange for appropriate accommodations.

*The chair reserves the opportunity to change the order of the items if unforeseen circumstances arise. The Commission welcomes public comment on issues not on the agenda during the public comment period. With the exception of factual questions, the Commission does not immediately discuss issues raised during public comment. The Commission will either refer concerns raised during public comment to the Executive Director for a response or will request that the issue be placed on a future meeting agenda. People distributing copies of materials as part of their testimony should bring **10 copies**. Written comment on issues of concern may be submitted to the Port Office at any time.*