

*Port of Hood River Marina Ad-hoc Committee
Meeting Minutes of November 12, 2013
Marina Center Boardroom
8:00 A.M.*

Present: Commissioner Jon Davies; Members Steve Tessmer, Tammy Lakey, Lance Staughton and Josh Sceva; from staff, Mellissa Halseth

Absent: From Staff, Michael McElwee

Commissioner Davies called the meeting to order at 8:03 a.m.

1. *Additions to Agenda:* None.

Public Comment: Bill Fashing Sr. requested that Maintenance take a look at the ladies restroom door that will not shut all the way. Also he requested that the gutters on the Yacht Club/Restroom building be cleaned and all roofing nails and debris be picked up.

2. *Approve Minutes of September 17, 2013 Meeting:* Approved.

3. *Recent Marina Issues:*

- Staff provided an update on recent activity. On October 20, 2013 there was a power outage due to the main GFCI breaker in the main panel tripping. Staff reviewed the events that followed. LaLonde, Coburn Electric, MKE Engineers and Gary Lile, Electrical Inspector all agreed that there wasn't an issue with the system and that it was code for the main breaker to have a GFCI breaker and not the sub panels for each dock. Staff will research further. There was a suggestion to install an audible warning system if the power is tripped and to send an automated message to the on-call phone number. Staff will also inquire if a separate GFCI can be installed on the new boathouse electric panel.

4. *Boathouse Lease Final Draft:*

- The committee reviewed the final draft boathouse lease. There was a consensus to postpone the 2014 Special Assessment until 2015 when the project has been completed.

5. *2014 Proposed Rates:*

- Rates were discussed for 2014. There was a suggestion that rates could be revised in 2015 to incorporate a flat fee for Over 30 foot slips as they are currently for 30 feet and Under slips.

6. *Revised Rules & Regulations:*

- Staff prepared a brief description of the changes that were suggested from the Committee over the past year.

7. *South Basin Dock Lottery:*

- Consensus of the Committee was to recommend approval from the Commission at the November 19 meeting.

8. *Other:*

- None.

9. *Next Meeting:* Friday, December 20, 2013 at 8:00 a.m.

10. *Adjourn:* Davies adjourned the meeting at 9:04 a.m.