

**Port of Hood River Commission
Meeting Minutes of January 8, 2013 Regular Session
Marina Center Boardroom
5:00 P.M.**

THESE MINUTES ARE NOT OFFICIAL until approved by the Port Commission at the next regular meeting.

Present: Commissioners Jon Davies, Fred Duckwall, Rich McBride; Attorney Jerry Jaques; from staff, Michael McElwee, Stephen Burdick, Fred Kowell, and Mellissa Halseth

Absent: Commissioners Brian Shortt, Hoby Streich

Media: Ben McCarty, Hood River News

1. CALL TO ORDER: President Jon Davies called the meeting to order at 5:00 p.m.

a. Modifications, Additions to Agenda: None.

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA:

- Approve Minutes of December 11, 2012 Fall Planning Work Session and December 18, 2012 Regular Session Meeting

Motion: Move to approve Consent Agenda

Move: Duckwall

Second: McBride

Vote: **Aye:** Davies, Duckwall and McBride

Absent: Shortt and Streich

MOTION CARRIED

4. Commissioner, Committee Reports:

- None.

5. DIRECTOR'S REPORT: McElwee highlighted the following areas:

- Schedule –The annual conference for Special Districts Association of Oregon is February 8-10. Commissioners to let staff know if they would like to attend by January 11. There will be discussion of future projects for 2013 and also next steps in the marina at the next meeting.
- Bridge/Transportation – There have been customers that are upset that the Port will no longer accept expired tickets at the 2011 toll rate. Commission consensus is to uphold that expired bridge toll tickets will not be accepted after December 31, 2012.

6. REPORTS, PRESENTATIONS AND DISCUSSION ITEMS:

- Fiscal Year 2012 Audit – Tara, Pauley Rogers, gave a brief overview of the purpose of the annual audit. She said that overall the audit had great results. There were recommendations provided for future audits.
- Regional Coal Projects – Greg Smith, Greg Smith & Company, LLC presented the Ambre Energy coal transportation project. Coal would be transported from Wyoming to Oregon. The coal would then be transported by rail 13 miles with cars filled 85%. From there the coal would travel by barge down the Columbia River to St. Helens and then onto Asia. This project would provide great economic benefit and provide several hundred jobs in Oregon. The Commission will discuss if they will take a position on the projects at the next meeting.

7. ACTION ITEMS:

a) Authorize Agreement with Pacific Power for Installation of Underground Power Lines Associated with the Runway Shift Project Not to Exceed \$65,380.00 and Authorize up to \$14,620 in Contingency Funds if Needed: The cost of the work is 90% reimbursable by FAA.

Motion: Move to Authorize Agreement with Pacific Power for Installation of Underground Power Lines Associated with the Runway Shift Project Not to Exceed \$65,380.00 and Authorize up to \$14,620 in Contingency Funds if Needed Subject to Legal Counsel Review

Move: McBride

Second: Duckwall

Vote: **Aye:** Davies, Duckwall and McBride

Absent: Shortt and Streich

MOTION CARRIED

b) Approve Revised Moorage Rules and Regulations Effective February 1, 2013: An update to the rules was recommended to respond to new issues from Marina users.

Motion: Move to Approve Revised Moorage Rules and Regulations Effective February 1, 2013

Move: McBride

Second: Duckwall

Vote: **Aye:** Davies, Duckwall and McBride

Absent: Shortt and Streich

MOTION CARRIED

8. COMMISSION CALL: McBride attended the museum ribbon cutting and said it was well attended and there was tremendous improvement.

9. EXECUTIVE SESSION: Regular Session was recessed at 5:55 p.m. and the Commission was called into Executive Session under ORS 192.660(2)(e) Real Property. The Commission was called back into Regular Session at 6:32 p.m. The following was an action as a result of Executive Session.

Motion: Move to Authorize a Contract Amendment with Richard Brown Architects for Architectural Services for Suite 103 of the Halyard Building Not to Exceed \$5,508.00 Plus Reasonable Reimbursable Expenses

Move: Duckwall

Second: McBride

Vote: **Aye:** Davies, Duckwall and McBride

Absent: Shortt and Streich

MOTION CARRIED

10. ADJOURN: President Davies adjourned the meeting at 6:34 p.m.

Respectfully submitted,

Mellissa Halseth

ATTEST:

Jon Davies, President, Port Commission

Rich McBride, Secretary, Port Commission