



## PORT OF HOOD RIVER COMMISSION

### AGENDA

Tuesday, August 15, 2023

Port Conference Room

1000 E. Port Marina Drive, Hood River

---

1. Call to Order
  - a. Modifications, Additions to Agenda
  - b. Public Comment (5 minutes per person per subject; 30-minute limit) *(Written public comment received, Page 7)*
  
2. Consent Agenda
  - a. Approve Minutes from the July 11, 2023 Regular Session *(Patty Rosas, Page 3)*
  - b. Approve Commissioner Committee Assignments *(Genevieve Scholl, Page 7)*
  - c. Approve Lease with Northwave, Inc. in Suite 120 of the Jensen Building *(Greg Hagbery, Page 13)*
  - d. Approve Addendum No. 3 to Lease with Earth and Muscle in Suite 102 of the Marina Park #1 Building *(Greg Hagbery, Page 31)*
  - e. Approve Lease Extension with Aleta Wilson, LMT in Suite 101 of the Marina Park #1 Building *(Greg Hagbery, Page 35)*
  - a. Approve Amendment No. 2 to the FBO Agreement with Hood Aero at the Ken Jernstedt Airfield *(Greg Hagbery, Page 53)*
  - b. Approve Resolution 2023-24-2 Approving Check Signing Authorization for Port Bank Accounts *(Debbie Smith-Wagar, Page 57)*
  - f. Approve Accounts Payable to Campbell Phillips in the Amount of \$8,939.50 *(Debbie Smith-Wagar, Page 61)*
  
3. Informational Reports
  - a. Bridge Replacement Project Update *(Michael Shannon, Page 65)*
  
4. Presentations & Discussion Items
  - a. CRuSE/Forth Mobility Pilot Project Closeout Presentation *(Genevieve Scholl, Page 73)*
  - b. Fiscal Year 2022-23 Year End Financial Report *(Debbie Smith-Wagar, Page 81)*
  - c. Committee Formation Policy Discussion *(Kevin Greenwood, Page 97)*
  
5. Executive Director Report *(Kevin Greenwood, Page 105)*
  
6. Commissioner, Committee Reports
  
7. Action Items
  - a. Approve Resolution No. 2023-24-3 Establishing Accounts Receivable Policy *(Debbie Smith-Wagar, Page 151)*
  
8. Commission Call
  
9. Confirmation of Commission Directives to Staff

---

10. **Executive Session** - If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(n) –Security Programs, ORS 192.660(2)(n) – Labor Negotiations.

11. Possible Action

12. Adjourn

If you have a disability that requires any special materials, services, or assistance, please contact us at 541,386,1645 so we may arrange for appropriate accommodations.

*The chair reserves the opportunity to change the order of the items if unforeseen circumstances arise. The Commission welcomes public comment on issues not on the agenda during the public comment period. With the exception of factual questions, the Commission does not immediately discuss issues raised during public comment. The Commission will either refer concerns raised during public comment to the Executive Director for a response or will request that the issue be placed on a future meeting agenda. People distributing copies of materials as part of their testimony should bring **10 copies**. Written comment on issues of concern may be submitted to the Port Office at any time.*