

4S2 Airport Advisory Committee  
16 December 2021  
4:00 PM-5:30 PM  
4S2 FBO

## **MINUTES**

**PRESENT:** Dave Koebel, Brook Bielen, Margo Dameier, Greg Hagbery, Chris Robuck, Cory Roseler, Bud Musser, Coby White

### **CALL TO ORDER/OPENING REMARKS**

- The meeting was called to order at 4:00 PM.

### **APPROVAL OF THE MINUTES FROM LAST MONTH**

- Motion was made by Dave to approve the meeting minutes from last month. Minutes were approved with no additions or corrections.

### **ADDITIONS TO THE AGENDA**

- None

### **APPROVAL OF THE AGENDA**

- Agenda was approved with no additions.

### **BUSINESS ARISING OUT OF THE PREVIOUS MEETING**

- No previous business was discussed.

### **ITEMS DISCUSSED**

- **New Fuel Tank:** Fuel tank should be arriving January 17th. Dave brought up the request for a porta-potty to be located at the new fuel pit. Port will look into this. The location of the fuel tank will be North of the large light pole on that side of the airfield.
- **Security Cameras:** The Port has been working with Asset Protection on receiving a quote for airfield security cameras. The current idea is to have 2 cameras located on the airfield. One camera will be located on the corner of the FBO building near the current fuel tank. The other camera will be located on the SE corner of hangar B. Cameras would be mounted on poles and provide a wide view of the airfield. Imagery would be recorded and allow for zooming.
- **Ground Leasing:** Port staff is moving forward with a draft ground leasing plan to present to the Port Board. 4 out of 5 Commissioners are currently in favor of ground leases. AAC continues to fully support ground leases.
- **SDS Hangar:** Project is currently in the due diligence phase. Appraisals are being conducted on the hangar and the Port is looking to find out what the fair market value is.
- **AWOS:** The anemometer relocation project is still on the table. This project would come from 2021 CIP funds. The project is currently with PAE as they are looking into the feasibility. Specifics to this project are located in past AAC meeting minutes.
- **Ordinance 23:** Dave, Bud, Tor, and Greg met to discuss proposed changes to Ordinance 23. Much of the discussion was around the AGLA and how to better comply with what is written without gaining the attention of the FAA unnecessarily. The thought was to pursue an education campaign to let airport users know the specific procedures surrounding the AGLA. Dave proposed a tri fold pamphlet as a means to define the procedures and graphically depict them. Discussion was briefly given to fill the backside of the pamphlet with paid advertisements and an airport diagram. Dave suggested getting a diagram from ForeFlight. One member brought up the fact that all of these suggestions related to Ordinance 23 have been brought up to the Port starting 5 years ago and nothing has been done. He feels that the Port does

not care about Ordinance 23 or the AAC in general. Bud made a motion to push all Ordinance 23 edits and suggestions to the Port. All members concurred.

- FBO: Coby gave an FBO report and monthly handouts were given to the AAC. These monthly reports are also given to the Port staff to provide to the Port Board. FBO sales are low but on par for this time of year. Tie Down fees are being restructured. Monthly Fees remain the same. Annual Fees will afford a discount in an effort to entice airport users to enter a year lease. The grass area in the AGLA that was filled is taking longer to grow. AGLA will remain closed until the grass takes hold.
- WAAAM: New Tri-motor has been acquired for the museum. WAAAM will be looking for a new representative as John is planning to move.
- Glider Club: New tow plane prop is getting painted and sent from Germany. Expected arrival in mid January. Engine for the tow plane is being completed around the same timeframe and the tow plane should be available in February. Radio issues have been solved in the new tow plane. 2 gliders have been disassembled and stored for the winter. There is growing enthusiasm with the clubs sister club in Willamette. The sister club shuts down in the winter and have been sending interested parties to Hood River. Cory has sent a request for flush mount lights and a safety ramp and is looking at how to move forward with this. Suggestion was given to contact the FAA and PAE regarding the safety ramp.
- New Business: None
- Public Comment: None

#### **ACTION ITEMS**

- None specified

#### **ADJOURNMENT**

- Meeting adjourned at 4:47 PM.

#### **NEXT MEETING DATE**

- Next meeting is set for January 20 th, location TBD. Agenda will be sent out prior to the next meeting and will detail the date, time, and location.