

PORT OF HOOD RIVER COMMISSION
Tuesday, June 3, 2014
Marina Center Boardroom
5:00 p.m.

Regular Session Agenda

1. Call to Order
 - a. Modifications, Additions to Agenda
 2. Public Comment (5 minutes per person per subject; 30 minute limit)
 3. Consent Agenda
 - Approve Minutes of May 20, 2014 Regular Session Meetings
 - Authorize Amendment No. 1 to the Lease with Oregon Brineworks, LLC in the Timber Incubator Building
 - Reappoint John Benton and Bill Veatch to the Airport Advisory Committee with three year terms ending June 30, 2017
 - Authorize Contract with Next Door for Landscaping Services Not to Exceed \$16,500
 4. Reports, Presentations and Discussion Items
 - Gorge Innoventure Update – Gary Rains
 5. Director’s Report/Informational Items
 6. Commissioner, Committee Reports
 - Marina Ad-hoc Committee – Davies
 7. Action Items
 - a. Authorize Intergovernmental Agreement with the City of Hood River for Enforcement of Port Ordinances
 - b. Adopt Resolution No. 2013-14-7 Authorizing Budget Transfer for Fiscal Year 2013-14
 - c. Adopt Resolution No. 2013-14-8 Adopting the FY 2014-2015 Budget in the Total of \$14,642,951 and the Assessed Tax Rate of \$0.0332 per \$1,000 of Assessed Value
 8. Commission Call
-

9. Executive Session under ORS 192.660(2)(e) Real Property

10. Possible Action

11. Adjourn

If you have a disability that requires any special materials, services, or assistance, please contact us at 541-386-1645 so we may arrange for appropriate accommodations.

*The chair reserves the opportunity to change the order of the items if unforeseen circumstances arise. The Commission welcomes public comment on issues not on the agenda during the public comment period. With the exception of factual questions, the Commission does not immediately discuss issues raised during public comment. The Commission will either refer concerns raised during public comment to the Executive Director for a response or will request that the issue be placed on a future meeting agenda. People distributing copies of materials as part of their testimony should bring **10 copies**. Written comment on issues of concern may be submitted to the Port Office at any time.*

**Port of Hood River Commission
Meeting Minutes of May 20, 2014 Regular Session
Marina Center Boardroom
5:00 PM**

THESE MINUTES ARE NOT OFFICIAL until approved by the Port Commission at the next regular meeting.

Present: Commissioners Jon Davies, Rich McBride and Hoby Streich; Attorney Jerry Jaques; from staff, Michael McElwee, Anne Medenbach, Liz Whitmore and Mellissa Halseth

Absent: Commissioners Fred Duckwall, Brian Shortt; from staff, Fred Kowell

Media: Ben Mitchell

1. CALL TO ORDER: President Rich McBride called the meeting to order at 5:02 p.m.
a. Modifications, Additions to Agenda: Add Action Item for Art of Community.

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

- o Approve Minutes of May 6, 2014 Regular Session Meetings
- o Approve Joinder of Trust Agreement with Special Districts Insurance Services
- o Authorize Amendment No. 2 to the Lease with Mid-Columbia Distributors, Inc. in the Expo Building to Adjust Terms
- o Approve Accounts Payable to Jaques, Sharp, Sherrerd, FitzSimons and Ostrye in the Amount of \$6,247

*Commissioner Davies sited a potential conflict relating to Accounts Payable.

Motion: Move to Approve Consent Agenda

Move: Streich

Second: Davies

Vote: **Aye:** Davies, McBride and Streich

Absent: Duckwall and Shortt

MOTION CARRIED

4. REPORTS, PRESENTATIONS AND DISCUSSION ITEMS:

- Waterfront Emergency Access Points – Liz Whitmore, Waterfront Coordinator gave an overview of the signage system that was developed by Hood River Fire Chief Devon Wells in partnership with the Port. Nine access points were identified from the Hook to the Hood River Inn with a total of 25 signs posted to identify locations for emergency responders.
- Food Vendors at the Jensen Breezeway – Port staff inquired if the Commission was interested in placing two or three additional food vendors in front of the Jensen Building. Four vendors have expressed interest. Consensus was to look into vendors on the Waterfront in the future, but not this season. Arthur Babitz, Mayor of Hood River mentioned that the City is also looking into temporary/seasonal zoning.
- Nichols Basin West Edge – Michael McElwee, explained that staff was looking for direction as to what next steps should be if the LGGP grant was received or not. McElwee will be giving a presentation to the grant review board on June 4. There was a brief discussion about the removal of parking on Slack Water Beach and where that would divert vehicles to. Commissioners Davies and Streich both had minor modifications to Phase 1. They will send comments to McElwee and Walker Macy.

5. DIRECTOR'S REPORT: McElwee highlighted the following areas:

- Waterfront Development – Two zoning applications have been submitted to the City for review. The City has requested a follow up on the traffic information provided.
- Waterfront Recreation – McElwee will be making a presentation for the LGGP grant to the grant review board on June 4.

- Bridge/Transportation – Jack Lerner, who provides IT support, reported on the server failure that shut down the office BreezeBy program for almost ten days. It appears that one of two drives failed. Lerner was able to transfer the data to date and the system was back up and running May 16. Lerner stated that he and Fred Kowell, Finance Manager have been researching new toll software. They will bring proposals received to the Commission for review. Commissioner McBride requested that Jeff Nicol be contacted to provide input on new tolling software. The bid documents have been prepared and advertised for the Bridge Overlay project. The project will include one lane closures for three weeks, five days a week. Babitz requested staff review traffic plans with the Police Chief.

6. Commissioner, Committee Reports:

- Urban Renewal – Commissioner Streich reported on the May 12 meeting where the board welcomed Steve Wheeler, the new City Manager, to Urban Renewal. The budget was adopted and there was a transfer of assets. Streich stated that the State Street project is ahead of schedule. The restrooms will be built during the summer months.
- Bi-State Consortium – Commissioners Davies and McBride attended the meeting. Five State Representatives attended. There was a wide variety of discussions, the bridge was mentioned several times.

7. ACTION ITEMS:

a) Authorize Amendment No. 1 to the Contract with Walker Macy: This amendment to the contract would take the Port through the construction phase at the Nichols Basin West Edge. If the project is scaled down the amendment would reflect this amount of services. Construction costs are estimated to be around \$700,000. The amount for the contract services would be part of the local match if the grant is approved.

Motion: Move to Authorize Amendment No. 1 to the Contract with Walker Macy plus reasonable reimbursable expenses subject to legal counsel review.

Move: Davies

Second: Streich

Vote: **Aye:** Davies, McBride and Streich

Absent: Duckwall and Shortt

MOTION CARRIED

b) Authorize Contract with Coles Environmental Consulting, Inc. for Phase 1 Environmental Assessment, PRP Research and UST Decommissioning Oversight at the Hanel Property Not to Exceed \$7,250: The Port is now under contract to purchase the Lower Hanel Mill site and is beginning the five month due diligence period. Environmental consulting is included in the process.

Motion: Move to Authorize Contract with Coles Environmental Consulting, Inc. for Phase 1 Environmental Assessment, PRP Research and UST Decommissioning Oversight at the Hanel Property Not to Exceed \$7,250

Move: Davies

Second: Streich

Vote: **Aye:** Davies, McBride and Streich

Absent: Duckwall and Shortt

MOTION CARRIED

c) Approve Change Order No. 1 with Marc Even Construction in the Amount of \$7,533 for a Total Contract Amount of \$186,888: Additional engineering was needed to create a wider surface of the dock. Wood whalers have been added and longer though rods to accommodate the wider whalers. The rebar in the floats would be painted with zinc to allow a

faster turnaround. In addition staff has requested additional floatation under the gangway as a separate part of the project. The float the gangway rests on is sinking slightly due to added weight of the new electrical system and float deterioration. This cost will not be assessed to the moorage tenants but as a maintenance cost to the Port.

Motion: Move to Approve Change Order No. 1 with Marc Even Construction in the Amount of \$7,533 for a Total Contract Amount of \$186,888

Move: Davies

Second: Streich

Vote: **Aye:** Davies, McBride and Streich

Absent: Duckwall and Shortt

MOTION CARRIED

d) Art of Community Installation: Installation is soon to begin of the concrete pads that will support the art pieces. They are struggling to obtain the proper insurance. Davies explained that public entities were better able to insure the pieces than private individuals. Streich mentioned the possibility that Urban Renewal may be managing the project and would provide insurance, but was not definite. Staff was directed to request stated values of the art pieces that would be installed on Port property. If the Port insures the pieces than a contract amendment would be required to include the cost.

Item died for lack of motion; discussion only.

8. COMMISSION CALL: Streich spoke with The Dalles Airport manager and he would like to attend the next Airport Advisory Committee meeting. Davies attended the Hood River Yacht Club opening day and said it was a great event with the high school sailing team providing short sails. A visioning plan for the Marina will be presented at the next Marina Ad-hoc Committee meeting by the Yacht Club Liaison. McBride commended Liz Whitmore, Waterfront Coordinator for working with the Lions Club to keep the water level down for kite boarding on July 4th.

9. EXECUTIVE SESSION: Regular Session was recessed at 7:07 p.m. and the Commission was called into Executive Session under ORS 192.660(2)(e) Real Estate Negotiations. The Commission was called back into Regular Session at 8:05 p.m. There was no action as a result of Executive Session.

10. ADJOURN: Vice-President Shortt adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Mellissa Halseth

ATTEST:

Rich McBride, President, Port Commission

Hoby Streich, Secretary, Port Commission

Commission Memo

To: Commissioners
From: Anne Medenbach
Date: June 3, 2014
Re: Lease Addendum No. 1 - Oregon Brineworks, LLC

In April, the Commission approved a lease with Oregon Brineworks, LLC for Suite 400 in the Timber Incubator Building (3875 Heron Drive, Odell). The agreed upon term was for 3 years at \$0.55/sf/month. As part of the lease negotiations, the installation of a floor drain was approved.

Oregon Brineworks, LLC processes fresh vegetables into fermented canned products. They are installing a large walk-in cooler to store the fresh produce. However, they have realized that the production space will also need to maintain a consistent temperature in order to ensure correct fermentation.

They have received a quote from Carbon Technology to install an air conditioning unit that meets their needs. Since the Port has already invested into a tenant improvement for the floor drain, staff negotiated an increase in lease rate to amortize the AC install over the term.

This Addendum No. 1 increases the lease rate from \$0.55/sf/month to \$0.60/sf/month for the duration of the three (3) year term. The total amount of the install is \$4,765. Coordination and maintenance of the new system will be the responsibility of the tenant.

RECOMMENDATION: Approve Lease Addendum No. 1 with Oregon Brineworks, LLC.

ADDENDUM NO. 1 TO LEASE

Whereas, the Port of Hood River ("Lessor") and Oregon Brineworks, LLC, ("Lessee") entered into a lease of Suite 400 in the Timber Incubator Building, located at 3875 Heron Drive, Odell, OR space under a lease dated April 1, 2014;

Whereas, Lessee requested an improvement to the premises in the amount of \$4,765 and the Lessor agreed to amortize said improvement over the entire lease term;

Therefore, the parties agree as follows:

- 1. Commencing July 1, 2014, the Lease rate shall increase to \$0.60/sf/month. The rate sheet on page 1 of the Lease is now modified to the sheet below:

<u>Space</u>	<u>Square Footage</u>	<u>Rate per s.f. per month</u>	<u>Monthly Base Rate</u>
400	2,500	\$0.55	\$1,3750.00
400	2,500	\$0.60	\$1,500.00

- 2. Except as modified by this Lease Addendum No. 1, all terms and conditions of the Lease shall remain in full force and effect. On and after the date of this Addendum No. 1, all references in the Lease to "this Lease" "this Agreement" "hereof" "herein" and the like shall be deemed references to the Lease as amended by this Addendum No. 1.

DATED THIS _____ DAY OF _____ 2014.

PORT OF HOOD RIVER
An Oregon Municipal Corporation

By: _____
Michael S. McElwee, Port of Hood River Executive Director Date Signed _____

Oregon Brineworks, LLC.

By: _____
Brian Shaw, Manager, Oregon Brineworks, LLC Date Signed _____

Commission Memo

To: Commissioners
From: Michael McElwee
Date: June 3, 2014
Re: Airport Advisory Committee – Reappointment of John Benton and Bill Veatch

In 2013 staff advertised expiring terms on the Airport Advisory Committee (AAC). Six of the current members applied to continue on the committee along with one new applicant. With last year's appointments, staggered terms were established and two members, John Benton and Bill Veatch, were assigned to one year terms ending June 30, 2014.

Benton and Veatch have each indicated they would like to continue to serve on the AAC for three year terms. If approved these seasoned members will provide continuity during the upcoming Master Plan process. Staff would then recommend public advertising for positions on the AAC when two seats expire in 2015 and for the three seats that expire in 2016.

RECOMMENDATION: Reappoint John Benton and Bill Veatch to the Airport Advisory Committee with three year terms ending June 30, 2017.

Commission Memo

To: Commissioners
From: Anne Medenbach
Date: June 3, 2014
Re: Contract - The Next Door Inc.

The Next Door Inc. (NDI) is a local service organization. One of the services they provide is a summer work crew made up of high school students. The Port employed The Next Door's crew last summer to assist with landscaping projects around Port properties. Staff was very impressed with their work.

Funding for this program is provided by an Oregon Youth Conservation Corps grant in conjunction with an equal Port match. Last year the Port contracted NDI for 5 crew members and 1 crew leader, 40 hours per week for 8 weeks. The total match the Port contributed last year was \$16,500. NDI is asking for the same match and contract term this year.

RECOMMENDATION: Approve a contract with The Next Door Inc, not to exceed \$16,500.



CONTRACT FOR WORK

This agreement is entered into by and between The Next Door, Inc. (NDI) and the Port of Hood River, an Oregon municipal corporation (Port) for work tasks to be performed by NDI on an as needed basis, as requested by the Port, on various projects in and around Hood River.

BACKGROUND

NDI is a 501c(3) corporation and does not illegally discriminate against any person on the basis of sex, race, disability, national origin, veteran status, sexual preference or religion and complies with all applicable federal and state laws.

NDI is a social service agency that provides bilingual and bicultural prevention, intervention and therapeutic services to Columbia Gorge residents living in Hood River, Wasco, Sherman, Klickitat and Skamania counties. For purposes of this contract, NDI is currently engaged with Oregon Youth Conservation Corps to provide meaningful employment and training to youth ages 16-24. The youth and young adults who participate in NDI are referred to as members of the NDI Crew and will be supervised at all times work is performed under this Contract by a Crew Supervisor.

The Port and NDI agree as follows:

Performance: Upon request of the Port, NDI shall provide to the Port, a NDI Crew consisting of five students in the NDI program and one Crew Supervisor. Work projects will be designated by the Port and will be arranged one week at a time, to the extent feasible. The NDI Crew will work ten (10) hours per day, not including time for lunch and breaks, four days a week for eight weeks. The NDI Crew will at all times be supervised by at least one Crew Supervisor.

Payment: The NDI Crew and Supervisor will receive a payment of up to \$16,500 for the 8 week (9 week for Crew Leader) work period based on a full crew rate of \$51.56 per hour and prorated for work hours not performed or for contract cancellation.

The Port's payment of \$16,500 is part of a monetary match required to receive OYCC grant of an equal amount. Additional contracts can be

965 Tucker Road
Hood River, OR 97031
541-386-6665

318 West 2nd Street
The Dalles, OR 97058
541-296-8118

made available on an as needed basis.”

Transportation: The NDI Crew and the Crew Supervisor will be responsible for their own transportation to the job sites and will arrive promptly at 8:00 am, ready to work.

Port Task Assignment: Designation of tasks and goals to be accomplished in completion of the tasks for the NDI Crew shall be provided by the Port.

Method and Time of Payment: NDI will bill the Port on the 10th of each month with an itemized invoice for work completed that shall summarize the days worked, projects worked on, crew members identified and hours worked per crew member. NDI will be paid within 30 days of submission on the invoice.

Independent Contractor: NDI certifies that it is an independent contractor, provides services to other customers, maintains insurance, sets its own priorities regarding time and hours of work, and determines the means of delivering services.

Compliance with Laws: NDI shall, at all times during the duration of this contract, comply with all applicable laws, regulations, rules and policies.

Insurance: NDI shall maintain during the term of this Contract insurance policies that indemnify the Port from any liability relative to the actions of NDI or the NDI Crew. NDI provides insurance for the NDI Crew and Crew Supervisor, as well as vehicle insurance, medical insurance, and Worker's Compensation for the NDI Crew Supervisor. NDI will provide proof of insurance and name the Port as an additional named insured.

NDI Participation Agreement: A copy of the NDI Participation Agreement and NDI Waiver of Liability and Hold Harmless Agreement which will be signed by each member of the NDI Crew prior to performance under this Contract are attached and incorporated herein.

Indemnification: To the fullest extent permitted by law, NDI will defend, indemnify and hold harmless the Port, its agents, officers, officials, and employees from and against all claims, damages, losses and expenses (including, but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or services provided by NDI. NDI will provide to The Port a copy of the Hold Harmless agreement signed by each employee working on this The Project/NDI project.

Cancellation: The Port and NDI may cancel this Contract at any time but must give written thirty (30) days' advanced written notice to NDI and vice versa (NDI to The Port).

Complete Agreement: This Contract is the complete and final agreement between the Port and NDI.

NDI

Port of Hood River

By: _____

By: _____

Title: Executive Director

Title: Executive Director

Tax ID No. _____

Date Signed: _____

Date Signed: _____

Executive Director's Report

June 3, 2014

Staff & Administrative

- Staff in the front office (Jean, Melissa Child and Mellissa Halseth) should be commended for handling all the customers after the recent hold on BreezeBy transactions. They responded to the increase in business very well.
- I have received a proposal from Waldron & Company to conduct a more extensive Executive Director review process. The cost could approach \$15,000. I am working with President McBride on less expensive options but we do not have budget or time to implement it in this review period.
- Due to the timing of the PNWA Conference the end of June, followed by vacation days and the July 4th holiday, I recommend that we hold one July Commission meeting on the 15th.

Recreation

- I will make a presentation to the LGGP review committee on June 4 in Salem regarding our application for grant funds for the Nichols Basin West Edge Project. The *ConnectOregon V* State-wide Final Review Committee will meet June 11-12 in Portland. Applicants are encouraged to attend.
- The final WRDA bill was expected to be signed by the President on May 28.
- Even Construction is pouring concrete for the Boathouse Dock floats the week of June 2.
- 310 season passes to the Event Site have been sold as of May 30.
- LaLonde Electric, working with Eaton, will shut down power to the Marina for a few hours on Monday morning June 2 to assess the GFCI apparatus. This is another step to ensure the system is complete and meets all requirements.
- The Frontage Road Trail is facing additional delays. The Warm Springs Tribe has requested an archaeological assessment.
- Fred Kowell attended a court hearing on May 23 to address the yellow sailboat that has been anchored by the Hook for the last three years.
- There are now three Art of Community designated installation sites on Port property-- one near the Chamber, one on the east side of the Luhr Jensen Building along the pedestrian path, and one on the corner of N. 2nd St. and Riverside Drive.

Development

- Integra Realty has been retained to do the first appraisal of the Hanel Mill site. Staff is meeting with a State Regional Solutions team on June 3 to discuss financing options related to Brownfields, remediation, development innovation and business retention/relocation. Coles Environmental has started the Level I environmental assessment.

- The City is finalizing their scope of work for the Waterfront Refinement Plan, which is a legislative process to address a number of development-related issues. Port staff is currently reviewing it.
 - The two zone change applications related to the Expo Property are in process. The City and ODOT have requested a Transportation Impact Analysis for the C2-LI application. Group Mackenzie is preparing this TIA.
 - Executives from PacifiCorp attended a lunch at the Port on May 29 to hear about economic development issues in Hood River County. President McBride and I attended along with staff from the County, City, Chamber, and MCEDD.
-

Airport

- We are awaiting funding approval from the FAA for the master plan.
 - The Commission must reappoint two existing members of the Airport Advisory Committee or seek two replacement members. Staff is recommending reappointment. This is a Consent Agenda item.
-

Bridge/Transportation

- We expect the new speed limit indicator signs to be installed for southbound motorists at the Toll Booth by June 3.
- HNTB has prepared an engineer's cost estimate for the approach ramp repaving project-- \$298,000. This is slightly higher than the work plan estimate of \$275,000.
- The concrete hole was successfully patched on May 22.
- The slurry seal project was successfully completed by May 23 at the Marina, Big 7, Portway Avenue, and the Airport.

Commission Calendar

June 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
1	2	3 Marina Ad-Hoc, 8am (rescheduled from 5/27) Commission Mtg Budget Adoption	4	5 Bridge Project: Mandatory walk-thru	6	7 Gorge Cup Race ES Partial Use (make-up date)																																																																																				
8 Marina Park Picnic Shelter Reservation	9	10 Bridge Project: Bid Opening	11	12 Special Meeting 1:30pm Bridge Overlay Project	13	14																																																																																				
15	16	17 Commission Mtg	18	19	20	21 Gorge Cup Race ES Partial Use Marina Park Picnic Shelter Reservation																																																																																				
22	23 PNWA Summer Conf Coeur d'Alene McElwee/Streich	24 PNWA Summer Conf Coeur d'Alene McElwee/Streich	25 PNWA Summer Conf Coeur d'Alene McElwee/Streich	26	27	28 CGWA Windfest ES Exclusive Use																																																																																				
29 CGWA Windfest ES Exclusive Use Swap Meet Jensen Parking Lot	30																																																																																									
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Oregon

John A. Kitzhaber, M.D., Governor

Oregon Transportation Commission

355 Capitol Street NE, MS #11

Salem, OR 97301-3871

May 28, 2014

Dear ACT member:

We find ourselves at a fiscal crossroads that demands we take into realistic account the funding challenges in the next round of critical multi-modal transportation infrastructure projects. This is especially true for Area Commissions on Transportation (ACT) members when you undertake the contentious task of winnowing down project lists.

You have seen the ominous “mountain chart,” which tracks spending on various ODOT capital programs. By 2016 the total dollar volume of ODOT’s construction program will fall below where it was in 2001, when lawmakers passed the first Oregon Transportation Investment Act (OTIA). Here's why:

- **Debt service:** The three OTIA packages were frontloaded using bonding. Bonding was also used to accelerate projects funded under the 2009 Jobs and Transportation Act (JTA). For the next 25-30 years, ODOT will be paying more than \$200 million in annual debt service from the State Highway Fund, about 35 percent of ODOT’s share of that fund. As a result of this “frontloading” – to finance critical bridge upgrades and soften the impact of the recession – resources available for new projects will be seriously constrained for years to come.
- **The State Highway Fund is taking in less than expected:** People are driving more fuel efficient vehicles, and they are also driving less. The result has been a significant drop in expected State Highway Fund revenues. In 2013 revenue from the JTA tax increase came in 11 percent lower than originally forecast.

As a result of declining revenue projections and growing debt service, ODOT’s State Highway Fund resources are essentially fully committed to debt service, highway maintenance activities, and personal service costs. This means federal funding will be the predominant funding source for Statewide Transportation Improvement Program (STIP) construction projects that improve the transportation system.

Unfortunately, future federal funding is highly uncertain. Because the federal gas tax has not been raised since 1993, revenue has not kept pace with investment need, and the federal Highway Trust Fund now faces an annual deficit of about \$15 billion. Congress must find new revenue or significantly cut funding for highway and transit projects. If Congress does not act by the end of this summer—when the Highway Trust Fund’s balances will be exhausted—federal transportation funding will have to be cut by about 30 percent for the long term, costing Oregon about \$150 million a year. In that event, ODOT will have to cancel or delay many projects that have already been programmed in the STIP.

With the 2015-2018 STIP nearing conclusion, ODOT normally would be starting preliminary work on development of the next STIP. But because of the uncertainty about state and federal transportation funding, the Oregon Transportation Commission has decided to hold off starting the next STIP update: It makes little sense to select projects six years into the future when we don't know how much money we will have in six months.

If work on the next STIP update were to begin now, with essential funding questions unanswerable, ODOT would have to assume conservative funding levels. The Enhance program, which pays for projects across all modes that improve or expand the transportation system, might well have to be suspended entirely, leaving funding only for system preservation projects such as bridge repairs and paving.

Postponing the start of project selection for the next STIP would allow time for a clearer picture to develop at both the federal and state levels. Conceivably, Congress could shore up the Highway Trust Fund's long term finances, and the Oregon Legislature could decide to provide additional resources for investment in transportation. Conversely, if Congress and the Legislature do not provide additional funding, the need to focus on making do with the current transportation system will be evident.

Holding off on the next STIP update means that instead of starting work on a STIP covering 2017-2020, the next STIP will cover 2018-2021. Since funds are already programmed out to 2018, building a 2018-2021 STIP also provides the opportunity to allocate three years of new funding rather than two years under a 2017-2020 STIP. Providing a realistic amount of funding to be allocated in the project selection process will be beneficial to applicants and make it easier for advisory committees to arrive at recommendations.

Later this year, the Oregon Transportation Commission (OTC) will meet again with the ACT chairs as a group to discuss criteria to be used for the 2018-2021 STIP, the decision-making calendar, and mutual expectations. The OTC and ODOT staff will do their best to keep you informed about the process and make sure you're aware of the overall context in which funding decisions will be made.

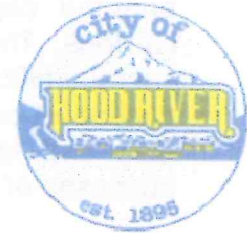
I look forward to continuing to work with you to invest strategically in multimodal transportation projects across Oregon.

Sincerely,

A handwritten signature in black ink, appearing to read "David Lohman". The signature is fluid and cursive, with a large initial "D" and "L".

David Lohman, Acting Chair
Oregon Transportation Commission

COPIES TO
COMMISSION



May 28, 2014

Dr. Ed Ray
Oregon State University
600 Kerr Administrative Building
Corvallis, Oregon 97331 - 2128

Dear President Ray:

In 2012 communities throughout the bi-state Columbia Gorge region came together in a series of economic forums titled "Stronger Economies Together." These forums identified significant barriers constraining economic growth. Several of these barriers involved education and training.

Since then, education and economic partners have been working to resolve these issues. Oregon State University is a leader in this effort through its Open Campus initiative, its role in helping organize the Columbia Gorge Education & Industry Summit in April 2014, and such longstanding projects as Juntos, 4-H and the agricultural experiment stations of our region, all of which strengthen the connections between public education and economic development.

Much work must still be accomplished. In particular, our region needs expanded access to credit instruction beyond the associate degree level. Baccalaureate and master's level instruction, post-graduate studies and advanced R&D capacity are essential components of a "technology ecosystem" that can truly realize our region's potential contribution to the Pacific Northwest and national economies in fields as disparate as robotics, fermentation science, environmental sustainability, value-added agriculture, advanced composites and remote sensing.

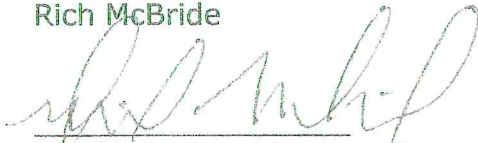
We recognize the challenge of building, from scratch, a traditional university campus in a largely rural region such as the Columbia Gorge. This is why we support an innovative alternative that would balance our region's need for expanded academic resources with the fiscal realities which must be addressed for such an endeavor to succeed. We are referring to a consortium model, combining the human resources of Oregon State University, Washington State University, Columbia Gorge Community College, Clark College and other public and private institutions, including our regional industry sector, with existing and proposed physical resources in Hood River, The Dalles, Carson and White Salmon.

We call special attention to the Hood River – Indian Creek Campus of Columbia Gorge Community College, where a potential property acquisition would help address OSU’s need for graduate and intern student housing; meanwhile, state bonding capacity presents the opportunity to establish a new facility on this campus. The ultimate goal is a global studies center focused on environmental sustainability. In this era of world-wide climate change, what better setting for such a vision – the “Columbia Gorge Center for Global Studies” -- than the nation’s first and largest National Scenic Area, established by Congress for the twin purposes of economic development and environmental protection?

We hope you will consider our invitation to visit the Indian Creek Campus, meet our public and private sector leaders, and explore this concept with your fellow university presidents in Oregon and Washington. We firmly believe the Columbia Gorge has all the ingredients to realize this vision of a world-class center of learning, discovery and sustainable prosperity.

Thank you,

Rich McBride

A handwritten signature in black ink, appearing to read 'Rich McBride', written over a horizontal line.

President, Port Commission

Ron Rivers

A handwritten signature in black ink, appearing to read 'Ron Rivers', written over a horizontal line.

Chair, Hood River County
Board of Commissioners

Arthur Babitz

A handwritten signature in blue ink, appearing to read 'Arthur Babitz', written over a horizontal line.

Mayor, City of Hood River



SDAO Special Districts Association of Oregon

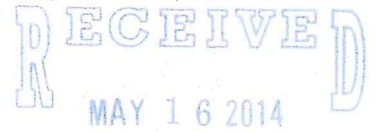
Board of Directors and Management Staff Training

Duties, Responsibilities, and Liabilities

SDAO members are invited to join attorney Eileen Eakins and SDAO Consulting Services Administrator George Dunkel for this comprehensive overview of laws affecting special districts. It is essential training for newly elected board members and newly appointed management staff, but even experienced board members and staff will benefit from a review of the varied and often complex laws governing Oregon's special districts.

Be sure to share this training opportunity with your board members (from newly elected to experienced) and others from your district who may be interested in attending.

Seating is limited. Register today!



Agenda

1. Powers and Protections
2. Board Roles and Responsibilities
3. Finances
4. Public Contracting
5. Ethics
6. Public Meetings
7. Public Records
8. Liability and Exposure

Time 9:00 am to 4:00 pm
Doors open at 8:30 am

Cost \$75 per person
Includes materials, continental breakfast, and lunch

Dates/Locations

July 8 - Bandon

Best Western Inn at Face Rock
3225 Beach Loop Dr

www.sdao.com/EventDetail?EventKey=14BMBANDON

July 16 - Klamath Falls

Best Western Plus Olympic Inn
2627 S 6th St

www.sdao.com/EventDetail?EventKey=14BMKFALLS

July 28 - Hermiston

Best Western Hermiston Inn
2255 S Hwy 295

www.sdao.com/EventDetail?EventKey=14BMHERM

July 29 - Ontario

Clarion Inn
1249 Tapadera Ave

www.sdao.com/EventDetail?EventKey=14BMONT



Receive a 2% discount on your SDIS Property/Casualty contribution by having all of your board members attend this board training!

Commission Memo

To: Commissioners
From: Rich McBride / Laurie Borton
Date: June 3, 2014
Re: Executive Director ("ED") Annual Review

The following describes the schedule for Michael's 2014 performance review:

June 3, 2014

- Performance review materials, consisting of Michael's self-evaluation and annotated work plan, will be distributed at the June 3 meeting.
- Each Commission will complete their Evaluation. The attached form, with an addressed and stamped envelope, needs to be received by Attorney Jerry Jaques **no later than Wednesday, June 11** for tabulation of rating results.

June 17, 2014

- The Commission meets in Executive Session to review and discuss the ED performance results. The ED may choose to remain in the room during this discussion or he may opt to excuse himself and rejoin the meeting later.

June 18-20, 2014

Typically, the Personnel Committee (Board President and Vice President) act as lead to manage the review process unless other action is taken by the Commission.

- Commission leads meet with ED to discuss changes to contract terms, if any. (This is a short timeframe due to the PNWA Summer Conference June 23-25, and because Michael will finish out that week with a couple of vacation days.)

July 2014

- Any issues requiring Commission action will be addressed at the first meeting in July.

Commission Memo

To: Commissioners
From: Michael McElwee
Date: June 3, 2014
Re: Port/City Ordinance Enforcement IGA

The Port is enabled by State statute to regulate public conduct on its property via ordinance.

In 2006 the City and Port entered into an Intergovernmental Agreement (IGA) that allowed for enforcement of the Port's adopted Ordinance 22 by City Police. This agreement provided for police intervention if such services were requested by the Port, if officers were available and with the stipulation that the Port would pay for such services.

In April the Port adopted Ordinance 24 and repealed Ordinance 22 to reflect new waterfront uses and approaches to recreational site management. The City/Port IGA needs to be updated to reflect the new ordinance reference, address changes and other minor administrative matters. It has also been changed to allow for enforcement of Ordinance 24 by City Police even if a specific request is not made by a Port employee.

The IGA only affects Port Ordinance 24 activities. The City will continue to provide police services on emergency and criminal matters on the waterfront consistent with other parts of the City.

RECOMMENDATION: Approve Intergovernmental Agreement with the City of Hood River to provide enforcement of Port Ordinance 24.

**INTERGOVERNMENTAL AGREEMENT
FOR ENFORCEMENT OF PORT ORDINANCES**

PARTIES: CITY OF HOOD RIVER ("City")
An Oregon municipal corporation
P.O. Box 27
Hood River, OR 97031
Attn: City Manager

PORT OF HOOD RIVER ("Port")
An Oregon port district
1000 E. Port Marina Drive
Hood River, OR 97031
Attn: Executive Director

RECITALS

- A. ORS Chapter 190 authorizes governmental entities such as cities and port districts to enter into written agreements for the performance of any or all functions and activities that either party, its officers or agents, has the authority to perform on its own.
- B. Pursuant to ORS 198.600, the City may enforce ordinances adopted by the Port under ORS 198.510 to 198.600.
- C. The Port adopted Ordinance No. 22, dated May 20, 2003, which governed conduct on Port property.
- D. On May 22, 2006 the City and Port entered into an Intergovernmental Agreement which governed City enforcement of Port Ordinances.
- E. On May 6, 2014 the Port adopted Ordinance No. 24 which repealed Ordinance No. 22 and established restrictions on activities on Port property.
- F. The Port has requested that the City, through its Police Department, enforce Port Ordinance No. 24 and future ordinances adopted by the Port with respect to activities on real property owned by the Port within the City limits. The City is willing to provide enforcement services on the terms and conditions set forth in this Agreement.

TERMS AND CONDITIONS

- 1. **Law Enforcement Services.** The City agrees, by and through its Police Department, to provide law enforcement services for enforcement of Port Ordinance No. 24 subject to the following:
 - a. Enforcement includes prosecution in the City's municipal court. When requesting enforcement, the Port will contact the Hood River Police Department via the 9-1-1 Communications Center using either emergency or non-emergency numbers, specifically request enforcement of a Port ordinance provision, describe the Port ordinance being violated, and describe the conduct which is a violation.
 - b. In response to a call from a Port employee reporting a Port ordinance

violation, police services will be provided depending upon available personnel.

- c. Administrative services customarily provided to the City by the Police Department in enforcement and prosecution of City ordinances will also be included.
- d. The City has complete discretion over how it will respond to a call for enforcement of a Port ordinance, including response priority and what equipment or personnel will be used to respond.
- e. This Agreement may apply to amendments to Port Ordinance No.24 and future Port ordinances concerning activities on real property owned by the Port within City limits, subject to prior approval by the City.
- f. Port will provide City with current copies of Port Ordinance No. 24, which takes effect on June 6, 2014, and all other Port ordinances and ordinance amendments to be enforced under this Agreement.

2. Personnel.

- a. The City retains complete control over the rendition of the services, the standards of performance and other matters incident to the performance of the services, and the control of the personnel.
- b. City police officers, including the Police Chief, and Police Department employees are and remain employees of the City. The relationship between the City and Port is that of an independent contractor and the parties agree that neither party is an agent or employee of the other party.

3. Compensation.

- a. The Port shall pay the City for law enforcement services under this Agreement at the basic rate established by the City Council by resolution, currently at \$50 per hour. The Port will be informed of any future rate changes adopted by Council.
- b. The Port shall also reimburse the City for those regular and overtime expenses incurred by the City for Police personnel for municipal court appearances resulting from prosecution of violations of Port ordinances enforced pursuant to this Agreement.
- c. The City will forward invoices to the Port for the services requested under this Agreement. Each invoice will separately show number of regular hours, overtime hours, and other services requested, and utilized.
- d. The Port will make payment to the City within 30 days of receiving the invoice. Any questions or adjustments to the invoice will be directed to the Chief of Police.

4. Term. Unless sooner terminated as provided below, this Agreement shall take effect on the latest date that one of the parties signs this Agreement, and shall continue until terminated by either party or by mutual agreement.

- a. Either party may terminate this Agreement at any time upon written notice to the other party at their address above, given no less than 60 days prior to the intended termination date. The Port shall pay the City for services provided under section 3(a) and (b) which result from City enforcement of Port ordinances prior to the termination date.

5. Hold Harmless and Indemnification.

- a. Subject to the limitations of liability for public bodies set forth in the Oregon Tort Claims Act, ORS 30.260 to 30.300, and the Oregon Constitution, each party agrees to hold harmless, defend, and indemnify each other, including its Councilors, Commissioners, officers, agents, and employees, against all claims, demands, actions and suits (including all attorney's fees and costs) arising from the indemnitor's performance under this Agreement where the loss or claim is attributable to the negligent acts or omissions of that party. Each party shall give the other immediate written notice of any action or suit filed or any claim made against that party, which may result in litigation in any way related to this Agreement. Each party agrees to maintain insurance levels, or self-insurance in accordance with ORS 30.282, for the duration of this Agreement, at levels necessary to protect against public body liability.
- b. Nothing in this section limits the ability of a party to exercise any right, defense or remedy that the party may have with respect to third parties whose action or inaction gives rise to loss, claim or liability including, but not limited to, an assertion that the officer(s) was acting beyond the scope of their employment.
- c. Nothing in this section covers or requires indemnification or payment of any judgment against any individual or party for intentionally wrongful conduct outside the scope of employment.
- d. The City does not assume liability or responsibility for or in any way release the Port from any liability or responsibility that arises in whole or in part from the existence, validity or effect of the Port's ordinances. If any civil cause, claim, suit, action or administrative proceeding is commenced with respect to any Port ordinance the Port shall defend the same at its sole expense and if judgment is entered or damages are awarded against the Port, City, or both, the Port shall satisfy the same, except to the extent such damages were caused by the negligence or willful misconduct of the City or a City employee

6. Reporting. Upon written request by the Port a representative of the Police Department shall make a report to the Port that includes the following information: calls for service; violations; and total number of hours spent by personnel on enforcement, including prosecution of Port ordinance violations, for the period specified in the Port's request, up to one year prior to the date of the Port request

7. Enforcement of City Ordinances and State Laws Unaffected. This Agreement only applies to violation of Port ordinances. The City will continue to provide Police services, including routine patrols, and enforce violations of City ordinances and State laws at no charge to the Port, the same as such services are provided to other areas of the City.

8. Amendment. This Agreement contains all the agreements of the parties on this subject. Any amendment to this Agreement must be in writing and signed by an authorized

representative of each party.

9. Agreement Execution. The persons signing below certify that they have authorization from their governing body to execute this Agreement and bind the parties to its provisions.

10. Attorney Fees. Each party shall bear its own attorney fees and costs in the resolution of a dispute or litigation.

CITY OF HOOD RIVER




By: Steve Wheeler
City Manager

Date: 5/28/14

PORT OF HOOD RIVER

By: Michael S. McElwee
Executive Director

Date: _____

Attest: 

Jennifer Gray, City Recorder

Commission Memo

To: Commissioners
From: Fred Kowell
Date: June 3, 2014
Re: Budget Resolution Transfer

Usually towards the close of a fiscal year, an organization will adjust its budget to reflect changes that have occurred since the adoption of the budget. These changes are reflected between major cost categories (objects) that are defined in our Adopted Budget as Personnel Services, Materials & Services, Capital Outlay and Debt Service. This budget resolution takes into account the changes between cost categories and between asset centers (ie. Bridge, Marina, Airport, etc.).

For this to be a Budget Resolution Transfer, the overall budget appropriation level must not change. That is the case here. Only budgetary expenses will be transferred from one cost category to another or within a cost category.

It should be noted that in preparing the Adopted Budget for FY 2013-14, I used the previous year's activity to guide me in what to budget for the coming year. Although this is common practice, it does not account for something unexpected or that the prior year was a low or high activity year.

The primary changes in this Budget Resolution Transfer are as follows:

- Transfer CIP Appropriation from the New Site to the Airport CIP of \$230,000 to cover the runway completion costs incurred in the July/August. We didn't budget for the runway shift project because we thought at the time the project would be completed by June 30th.
- Transfer CIP appropriation from the New Site to the Airport Materials & Services cost category (M&S) of \$90,000. There was quite a bit of maintenance activity that occurred that was not budgeted for like the invasive species removal by the Youth Program, tree topping for airspace (approach) compliance, erosion control of the grass runway, replacement of the fuel hose and reel to pass DEQ inspection and T-Hangar repairs.
- The Strategic Planning process used more resources than anticipated in the budget such that \$30,000 is being moved over to the General Fund from

the Revenue Fund – Waterfront Industrial Land professional services budget.

- We have not concluded the purchase of a new site for this year such that the budget appropriation for debt service is being transferred to the Bridge Repair and Replacement Fund to cover the refinancing costs on the Bridge debt that will provide savings over the remaining years.
- The remaining transfers are within an asset center or cost classification. I have attached a schedule depicting all the changes to the Adopted Budget for each asset center by cost classification.

Overall, this Budget Resolution Transfer is a zero impact to the budget overall but trues-up our budget by Asset Center.

RECOMMENDATION: Approve Resolution No. 2013-14-7 with regard to the FY 2013-14 Budget Resolution Transfer as presented along with the attached documents.

Resolution No. 2013-14-7

BUDGET RESOLUTION TRANSFER

BE IT RESOLVED that the Board of Commissioners of the Port of Hood River hereby approves the Budget Resolution Transfer for the fiscal year ended June 30, 2014 as presented below and discussed before the Board.

Changes of Appropriations between Funds and Cost Categories

<u>General Fund</u>	Adopted Budget	Revised Budget	Change Increase (Decrease)
<i>Resources</i>			
Property Taxes	\$ -	\$ 56,517	\$ 56,517
Transfers from Revenue Fund	335,581	365,581	\$ 30,000
<i>Total</i>	\$ 335,581	\$ 422,098	\$ 86,517
<i>Appropriations</i>			
Personnel Services	\$ 61,283	\$ 61,283	\$ -
Materials & Services	274,398	304,398	30,000
Capital Outlay	-	-	-
Debt Service	-	-	-
Transfers	-	-	-
Contingency	-	-	-
<i>Total</i>	\$ 335,681	\$ 365,681	\$ 30,000
<u>Revenue Fund</u>			
<i>Appropriations</i>			
Personnel Services	\$ 1,646,053	\$ 1,628,053	\$ (18,000)
Materials & Services	1,758,567	1,915,567	157,000
Capital Outlay	3,408,252	3,224,252	(184,000)
Debt Service	329,979	259,979	(70,000)
Transfers	1,707,138	1,822,138	115,000
Contingency	500,000	500,000	-
<i>Total</i>	\$ 9,349,989	\$ 9,349,989	\$ -
<u>Bridge Repair & Replacement Fund</u>			
<i>Resources</i>			
Transfers from Revenue Fund	\$ 1,371,557	\$ 1,456,557	\$ 85,000
<i>Appropriations</i>			
Personnel Services	\$ 12,250	\$ 12,250	\$ -
Materials & Services	19,661	19,661	-
Capital Outlay	195,000	195,000	-
Debt Service	704,000	789,000	85,000
Transfers	-	-	-
Contingency	500,000	500,000	-
<i>Total</i>	\$ 1,430,911	\$ 1,515,911	\$ 85,000
<i>Total Appropriations</i>	\$ 11,116,581	\$ 11,231,581	\$ -

ADOPTED BY THE BOARD OF COMMISSIONERS this 3rd day of June, 2014.

Rich McBride

Brian Shortt

Jon Davies

Hoby Streich

Fred Duckwall

**PORT OF HOOD RIVER
BUDGET ADJUSTMENTS BETWEEN MAJOR COST OBJECTS
SCHEDULE OF EXPENDITURES AND CHANGES TO APPROPRIATION
FOR THE FY 2013-14**

REVENUE FUND	Cost Center	Personnel Services			Materials & Services			Capital Outlay			Debt Service			Increase/ (Decrease) to Adopted Budget	Notes
		Adopted	Revised	Actual	Adopted	Revised	Actual	Adopted	Revised	Actual	Adopted	Revised	Actual		
<i>Toll Bridge</i>	100	675,204	675,204	524,376	391,859	391,859	301,202	5,000	5,000	-	-	-	-		
<i>Industrial Facilities</i>															
Big 7	200/205	36,697	36,697	24,333	126,009	126,009	103,821	48,000	22,000	-			(26,000)	4	
Jensen Property	302	56,435	56,435	39,440	176,511	190,511	157,228	105,550	75,550	20,305	145,000	145,000	120,785	(16,000)	6
Maritime Building	303	28,316	28,316	20,732	98,433	84,433	67,635	45,000	50,000	49,983				(9,000)	4,6
Halyard Building	307	51,176	51,176	38,848	103,617	124,617	100,937	175,000	255,000	253,792				101,000	5,7
Expo Center	401	32,976	32,976	24,717	95,651	121,651	99,246	50,000	-	-				(24,000)	5,7
Timber Incubator Bldg	702	26,719	26,719	20,359	20,277	25,277	15,245	-	-	-				5,000	4
Wasco Bldg	800	45,949	45,949	32,382	69,635	85,635	69,626	-	-	-				16,000	4
New Site		-	-	-	55,000	8,000	-	1,500,000	1,165,000	-	70,000	-	70,000	(452,000)	1,3,7
		278,268	278,268	200,811	745,133	766,133	613,738	1,923,550	1,567,550	324,081	215,000	145,000	190,785	(405,000)	
<i>Commercial Facilities</i>															
State (DMV) Office Bldg.	501	18,635	18,635	13,208	20,246	23,246	18,122	-	3,000	-				6,000	8,10
Marina Office Building	506	30,445	24,445	17,820	25,292	31,292	24,631	50,000	62,000	60,246				12,000	9,10
Port Office Building	502	16,052	16,052	9,255	17,149	14,149	7,548	5,000	5,000	-				(3,000)	8
		65,132	59,132	40,283	62,687	68,687	50,301	55,000	70,000	60,246	-	-	-	15,000	
<i>Waterfront Industrial Land</i>	300/301	41,524	41,524	33,188	165,733	135,733	108,007	185,527	122,527	14,695				(93,000)	2,10
<i>Waterfront Recreation</i>															
Eventsite	402	117,530	117,530	78,171	20,104	43,104	27,230	35,000	12,000	-				-	11
Hook and Spit	306/505	41,283	41,283	32,618	14,584	14,584	9,522	105,000	87,000	32,902				(18,000)	12
Marina Park	504	205,103	205,103	167,009	45,513	63,513	51,582	439,000	487,000	10,100				66,000	10,12
		363,916	363,916	277,798	80,201	121,201	88,334	579,000	586,000	43,002	-	-	-	48,000	
<i>Marina</i>	503	139,524	139,524	107,680	66,177	76,177	59,062	570,000	560,000	201,122	114,979	114,979	107,657	-	13
<i>Airport</i>	600	70,485	70,485	59,241	94,836	184,836	131,939	-	230,000	208,812				320,000	1
Administration		12,000	-	-	80,045	82,045	63,693	50,175	43,175	12,000				(17,000)	14
Maintenance		-	-	-	71,896	88,896	68,975	40,000	40,000	31,466				17,000	14
		1,646,053	1,628,053	1,243,377	1,758,567	1,915,567	1,485,251	3,408,252	3,224,252	895,424	329,979	259,979	298,442	(115,000)	
<i>Increase/(Decrease) in Appropriation</i>			(18,000)			157,000			(184,000)			(70,000)			
Bridge Repair & Replacement Fund		12,250	12,250	8,096	19,661	19,661	352	195,000	195,000	94,128	704,000	789,000	788,988	-	3
General Fund		61,283	61,283	46,471	274,398	304,398	237,595	-	-	-				30,000	2

Notes to Budget Adjustments:

Changes to appropriations to Cost Center

- Airport CIP appropriation was not budgeted since at the time of the budget the airport was to be completed in FY 2012-13. This adjustment puts the remaining appropriation back in for the remainder work completed at the airport and the next phase of planning work.
Airport M&S exceeded budget due to 11 trees being topped instead of one, erosion control on interior grass field that was not planned for, new hose and reel to pass DEQ inspection, and youth program was to start in early June and be over sooner in FY 2013-14. Thus additional resources of \$90,000 was transferred from New Site CIP to Airport.
- General Fund appropriation increased by \$30,000 to account for Strategic Planning project being more than budget. Since Lot 1 planning was delayed that budget was transferred to General Fund.
- Bridge Repair & Replacement Fund increase in debt service appropriation by \$85,000 due to refinancing costs and additional interest in first year. \$70,000 transferred from debt service from New Site. An additional \$15,000 transferred from New Site CIP.
- Big 7 CIP reduced by \$5,000 to Maritime CIP, \$5,000 to Timber Incubator M&S for HVAC, \$16,000 to Wasco M&S repair work.
- Halyard Building Capital Outlay appropriation increased by \$80,000 due to TI's costing more than budget. Appropriation transferred from Expo Center Capital Outlay - \$50,000 and Jensen Bldg Capital Outlay of \$30,000.
- Maritime M&S reduced by \$14,000 and transferred to Jensen M&S to cover maintenance.
- New Site M&S reduced by \$47,000 and transferred \$21,000 to Halyard M&S to cover HVAC maintenance and higher utilities. Transferred \$26,000 to Expo Center for professional services.
- Reduced Port Office Building M&S by \$3,000 and transferred to DMV Office Bldg M&S.
- Reduced Marina Office PS by \$6,000 and transferred to M&S.
- Budgeted paving in Waterfront Industrial CIP. Transferring \$3,000 for paving at DMV lot, \$12,000 to Marina Office lot and \$48,000 to Marina Park lot.
- Transfer \$23,000 to Eventsite M&S from CIP to fund professional services-legal and maintenance.
- Transfer \$18,000 from Hook/Spit CIP to Marina Park M&S due to maintenance, utilities, and insurance.
- Marina CIP reduced by \$10,000 to cover M&S due to maintenance.
- Administration CIP reduced by \$7,000 and transferred \$2,000 to Admin M&S and \$5,000 to Maintenance M&S for additional IT costs and vehicle repairs, respectively. In addition, transfer \$12,000 from Admin PS to Maintenance M&S to fund insurance and supply costs.



To: Port of Hood River Board of Commissioners
From: Fred Kowell, Finance Manager
Date: June 3, 2014
Re: Budget for Fiscal Year 2014-15

The Budget for FY 2014-15 is attached with the following Highlights discussed in Michael McElwee's budget message and what was concluded from Budget Committee discussions.

Budget Highlights

The following sections are highlights of the FY 2014-15 Budget organized by major areas of the Port's operations.

ASSET AREAS

Industrial/Commercial Properties

- Overall occupancy rates remain high in Port buildings. However, in fall 2014 vacancies will occur in the Big 7, and will see the sale of the Expo Center. The Port will need to fill these vacancies. A reduction in lease revenue is assumed.
- The Port continues to take stronger steps to monitor the condition of its various facilities and keep them in good repair. The budget shows continued investment in maintenance and capital maintenance to insure Port facilities remain in good condition.
- The Expo Building and surrounding property are expected to be sold for a significant re-development project. This property would have required a large Port investment to repurpose it for leasing. The sale means a significant capital investment will not be needed but it will also remove an important income stream from lease revenue. The proceeds from the property sale are expected to be used for property acquisition or construction of infrastructure.
- The Port continues to pursue the acquisition of additional industrial lands to partially offset the diminution of light industrial property on the waterfront. As has been the case for the past several years, appropriate properties for acquisition are few.
- The budget continues to make a significant financial commitment to professional services for planning and pre-development work associated

with Lot #1. As development has increased along the waterfront, more focused attention will be needed to properly prepare Lot #1 for development and address zoning, parking, infrastructure and storm water issues among others.

Bridge/Transportation

- The Budget includes a reduction in the discount for Breeze-By and ticket customers beginning January 1, 2015. This is the first toll change since 2012 and tracks the increase in CPI. Toll revenue from this change is to be about \$80,000 for the remainder of the fiscal year. There was considerable discussion on whether to continue to sell tickets which should be resolved in time to inform our public.
- The budget follows the Long Term Capital Plan (LTCP) for the Bridge which identifies a progression of capital projects to keep it safe and functional. This plan is re-evaluated every year. In January, the Port's engineer conducted an inspection which found that structural repair is needed on the lift-span, a project that had not been previously known. The Budget includes the engineering necessary to fully evaluate the lift span issue and prepare for repairs in FY 2015-16. This project will delay other bridge capital projects. The Budget includes re-construction of the north and south approach ramps and structural evaluation of the auxiliary truss.
- The Budget includes an ongoing repair expense for welding that should continue in future years as well as funding to paint the toll booth structure.
- The budget also includes funds to start the upgrade of the electronic tolling software including opening a website portal for Breeze-By customers that will reduce administrative tasks at the front counter.
- The budget maintains a higher level of expenditures for maintenance, repairs and inspections that was initiated in FY 2013-14.

Recreation/Marina

- The Budget does include funds for preparation of a Marina master plan and a possible delay in the Marina Boathouse construction which has followed the marina electrical upgrade.

Airport

- Over the last two years, the runway shift project was completed. The Port will be required to prepare a new Airport Master Plan soon and this will be the primary task in FY 2014-15. The cost is significant, approximately \$200,000 of which 90% will be paid by the FAA. The Airport Layout Plan will set the stage for future capital projects in the future when the Port's FAA entitlement funds accumulate or State of Oregon discretionary funds are available.

Administration

- The budget includes the implementation of the Affordable Care Act (ACA). To insure we are non-discriminatory, family health insurance coverage for **all** full time staff is assumed. Health insurance premiums will increase substantially, approximately 18%. Some of this increase is associated with the preventive healthcare coverage all insurers must adhere to under the ACA, as well as vision, but some of this increase is attributable to the shift of SDAO becoming the self-insured employee benefits program and the new reserve requirements. The above increase in health insurance will be partially offset by having all employees increase their direct contribution for premiums to 10% from 5% and by increasing the Port threshold for reimbursement of deductibles to \$500.
- Overall personnel costs are budgeted to increase by 7.1% in FY 2014-15. This includes the aforementioned increases in medical insurance costs but includes the decrease in PERS expenses.
- Part-time funding was added to the budget for an intern to assist in the various value added projects that will be coming forth.

Maintenance

- The Port will continue to replace our vehicles which are way beyond their useful life. We will replace the Dodge pickup used primarily for sanding the bridge and our Ford Ranger which is used for daily maintenance.

General Fund

A set aside of \$30,000 was added to the General Fund budget for "value added" projects or endeavors that the Board will want to move forward in some capacity.

SUMMARY

The FY 2014-15 Budget reflects project priorities with regard to capital improvements, planning and the use of staffing that is consistent with the Port's mission, Strategic Plan and the direction we have received from the Port Board of Commissioners.

RECOMMENDATION: BE IT RESOLVED that the Board of Commissioners for the Port of Hood River hereby adopts the budget for fiscal year 2014-15 through Resolution No. 2013-14-8 as presented in the accompanying document.

Resolution No. 2013-14-8

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Commissioners of the Port of Hood River hereby adopts the budget for fiscal year 2014-15 in the total of **\$14,642,951** now on file at the Port office, 1000 E Port Marina Drive, Hood River Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2014, and for the purposes shown below are hereby appropriated

General Fund		Revenue Fund	
Personnel Services.....	\$ 69,595	Personnel Services.....	\$ 1,763,577
Materials & Services.....	\$ 329,375	Materials & Services.....	\$ 1,915,140
Capital Outlay.....	\$ -	Capital Outlay.....	\$ 3,810,012
Transfers	\$ -	Debt Servcie.....	\$ 234,896
Contingency.....	\$ -	Transfers	\$ 2,259,364
Total	\$ 398,970	Contingency.....	\$ 500,000
		Total	\$ 10,482,989
Bridge Repair & Replacement Fund			
Personnel Services.....	\$ 20,511		
Materials & Services.....	\$ 44,661		
Capital Outlay.....	\$ 630,000		
Debt Servcie.....	\$ 724,322		
Transfers	\$ -		
Contingency.....	\$ 500,000		
Total	\$ 1,919,494		
		Total Appropriations, All Funds	\$ 12,801,453
		Unappropriated and Reserve Amounts, All Funds	\$ 1,841,498
		TOTAL ADOPTED BUDGET	\$ 14,642,951

IMPOSING THE TAX

BE IT RESOLVED that the Board of Commissioners of the Port of Hood River hereby imposes the taxes provided for in the adopted budget:

(1) at the rate of \$.0332 per \$1000 of assessed value for operations and that these taxes are hereby imposed and categorized for tax year 2014-15 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX

General Government Limitation
 General Fund.....\$.0332/\$1000

The above resolution statements were approved and declared adopted on this 3rd day of June 2014.

X _____
 Rich McBride
 X _____
 Jon Davies
 X _____
 Fred Duckwall

X _____
 Brian Shortt
 X _____
 Hoby Streich

**PORT OF HOOD RIVER
GENERAL FUND
BUDGET FOR FISCAL YEAR 2014-15**

*****				*****				*****			
* HISTORICAL DATA *				* RESOURCE & EXPENDITURE DESCRIPTION *				* BUDGET FY 2014-15 *			
*****				*****				*****			
2 YRS PRIOR	* 1YR PRIOR *	REVISED BUDGET		RESOURCE & EXPENDITURE DESCRIPTION	* PROPOSED	* APPROVED	ADOPTED		*		
FY 2011-12	FY 2012-13	FY 2013-14			*	*			*		
*****				*****				*****			
				RESOURCE							
1										1	
2	\$ 20,798	\$ 17,426	\$ -	Cash on Hand	\$ 55,468	\$ 55,468	\$ 55,468			2	
3	85	3,525	100	Interest	500	100	100			3	
4	<u>20,883</u>	<u>20,951</u>	<u>100</u>	TOTAL CASH AVAILABLE	<u>55,968</u>	<u>55,568</u>	<u>55,568</u>			4	
5										5	
6	51,475	55,872	56,517	Tax Receipts for Current Year	59,101	59,101	59,101			6	
7	<u>51,475</u>	<u>55,872</u>	<u>56,517</u>	TOTAL TAXES	<u>59,101</u>	<u>59,101</u>	<u>59,101</u>			7	
8										8	
9										9	
10	243,041	312,484	365,581	Transfers from Revenue Fund	309,869	339,869	339,869			10	
11										11	
12	\$ 315,399	\$ 389,307	\$ 422,198	TOTAL RESOURCES	\$ 424,938	\$ 454,538	\$ 454,538			12	
13				EXPENDITURES						13	
14				***COMMISSION, OFFICE & PARK***						14	
15				PERSONNEL SERVICES						15	
16	6,000	6,000	6,000	Commissioners	6,000	6,000	6,000			16	
17	34,531	38,694	39,457	Administration Wages & Salaries	45,093	45,093	45,093			17	
18	20,019	21,834	15,826	Taxes & Benefits	18,502	18,502	18,502			18	
19	\$ 60,550	\$ 66,528	\$ 61,283	TOTAL PERSONNEL SERVICES	\$ 69,595	\$ 69,595	\$ 69,595			19	
20				MATERIAL & SERVICES						20	
21	48,516	48,500	48,550	Office Lease	48,550	48,550	48,550			21	
22	6,349	-	-	All Utilities	-	-	-			22	
23				Miscellaneous - Value Added	-	30,000	30,000			23	
24	11,724	28,823	16,834	Maintenance, Supplies & Services	18,100	18,100	18,100			24	
25	8,072	12,427	15,000	Travel and Meeting Expenses	15,000	15,000	15,000			25	
26	12,817	11,448	14,210	Dues and Memberships	19,125	19,125	19,125			26	
27	24,735	1,785	25,625	Insurance	4,650	4,650	4,650			27	
28	82,528	111,914	121,679	Professional Svcs-Legal & Other	130,000	130,000	130,000			28	
29	18,650	29,330	28,000	Professional Svcs-Audit/Accounting	30,400	30,400	30,400			29	
30	20,890	19,025	20,000	Port Newsletter	21,550	21,550	21,550			30	
31	3,142	4,059	14,500	Press Releases-Promotions	12,000	12,000	12,000			31	
32	\$ 237,422	\$ 267,311	\$ 304,398	TOTAL MATERIAL & SERVICES	\$ 299,375	\$ 329,375	\$ 329,375			32	
33				CAPITAL OUTLAY						33	
34				Capital Purchase	-	-	-			34	
35	\$ -	\$ -	\$ -	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -			35	
36	\$ 297,972	\$ 333,839	\$ 365,681	TOTAL COMMISSION, OFFICE & PARK	\$ 368,970	\$ 398,970	\$ 398,970			36	
37										37	
38				***APPROPRIATIONS***						38	
39	\$ 60,550	\$ 66,528	\$ 61,283	PERSONNEL SERVICES	\$ 69,595	\$ 69,595	\$ 69,595			39	
40	237,422	267,311	304,398	MATERIALS & SERVICES	299,375	329,375	329,375			40	
41	-	-	-	CAPITAL OUTLAY	-	-	-			41	
42	-	-	-	TRANSFERS	-	-	-			42	
43	\$ 297,972	\$ 333,839	\$ 365,681	TOTAL APPROPRIATIONS	\$ 368,970	\$ 398,970	\$ 398,970			43	
44	\$ 17,426	\$ 55,468	\$ 56,517	ENDING FUND BALANCE	\$ 55,968	\$ 55,568	\$ 55,568			44	

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** RESOURCE *****	***** BUDGET FY 2014-15 *****			
*****				***** DESCRIPTION *****	***** PROPOSED *****	***** APPROVED *****	***** ADOPTED *****	
***** 2YRS PRIOR *****		***** 1YR PRIOR *****		***** REVISED *****	*****	*****	*****	
***** FY 2011-12 *****		***** FY 2012-13 *****		***** BUDGET *****	*****	*****	*****	
*****		*****		***** FY 2013-14 *****	*****	*****	*****	
1					CASH ON HAND-UNRESTRICTED			
2	\$ 3,962,625	\$ 2,038,308	\$ 1,800,000		AVAILABLE CASH ON HAND(CASH BASIS)	\$ 2,400,000	\$ 2,400,000	\$ 2,100,000
3	21,476	1,083	24,000		INTEREST	10,000	10,000	10,000
4	\$ 3,984,101	\$ 2,039,391	\$ 1,824,000		TOTAL CASH AVAILABLE	\$ 2,410,000	\$ 2,410,000	\$ 2,110,000
5								
6					TOLL BRIDGE			
7	\$ 2,879,455	\$ 3,440,147	\$ 3,355,757		BRIDGE TOLLS	\$ 3,511,607	\$ 3,511,607	\$ 3,511,607
8	8,000	10,000	10,000		CABLE CROSSING LEASES	10,000	10,000	10,000
9					GRANTS			
10	16,641	11,858	8,774		OTHER	8,774	8,774	8,774
11	\$ 2,904,096	\$ 3,462,005	\$ 3,374,531		TOTAL TOLL BRIDGE	\$ 3,530,381	\$ 3,530,381	\$ 3,530,381
12								
13					INDUSTRIAL BUILDINGS			
14					***Big 7 Building***			
15	273,305	279,886	276,276		LEASE INCOME	290,388	290,388	290,388
16	50,670	42,016	58,567		REIMBURSABLE UTILITIES	59,747	59,747	59,747
17	13,338	13,702	14,055		PROPERTY TAX	14,720	14,720	14,720
18								
19	\$ 337,313	\$ 335,604	\$ 348,898		TOTAL BIG 7 BUILDING	\$ 364,855	\$ 364,855	\$ 364,855
20					***Jensen Property***			
21					JENSEN LAND RENT			
22	295,554	313,219	315,225		LEASE INCOME	331,388	331,388	331,388
23	72,305	96,949	97,618		REIMBURSABLE UTILITIES	84,562	84,562	84,562
24	35,127	38,568	39,796		PROPERTY TAX	38,908	38,908	38,908
25								
26	\$ 402,986	\$ 448,736	\$ 452,639		TOTAL JENSEN PROPERTY	\$ 454,858	\$ 454,858	\$ 454,858
27					***Maritime Building***			
28	121,698	65,375	66,194		LEASE INCOME	224,591	224,591	224,591
29	30,149	9,545	27,753		REIMBURSABLE UTILITIES	18,754	18,754	18,754
30	10,986	4,897	12,162		PROPERTY TAX	14,436	14,436	14,436
31	\$ 162,833	\$ 79,817	\$ 106,109		TOTAL MARITIME BUILDING	\$ 257,781	\$ 257,781	\$ 257,781
32					***Halyard Building***			
33	44,416	123,847	154,938		LEASE INCOME	195,360	195,360	195,360
34	4,532	33,985	23,634		REIMBURSABLE UTILITIES	46,348	46,348	46,348
35	9,731	6,705	14,452		PROPERTY TAXES	17,200	17,200	17,200
36	-				LAND SALES			
37	-	6,289	5,950		NOTES RECEIVABLE	19,550	19,550	19,550
38	-				GRANTS			
39	3,121	8,555	-		OTHER FINANCING SOURCES			
40	\$ 61,800	\$ 179,381	\$ 198,974		TOTAL HALYARD BUILDING	\$ 278,458	\$ 278,458	\$ 278,458
41					***Expo Center***			
42	300	-	-		SPECIAL EVENTS	-	-	-
43	162,777	166,919	144,149		LEASE INCOME	-	-	-
44	32,017	27,003	24,840		REIMBURSABLE UTILITIES	-	-	-
45	14,040	13,089	15,008		PROPERTY TAXES	-	-	-
46	-	-	-		OTHER FINANCING SOURCES	-	-	-

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

HISTORICAL DATA				RESOURCE DESCRIPTION	BUDGET FY 2014-15		
2YRS PRIOR FY 2011-12	1YR PRIOR FY 2012-13	REVISED BUDGET FY 2013-14			PROPOSED	APPROVED	ADOPTED
47				LAND SALE	1,936,660	1,936,660	1,936,660
48	\$ 209,134	\$ 207,011	\$ 183,997	TOTAL EXPO CENTER	\$ 1,936,660	\$ 1,936,660	\$ 1,936,660
49				***Timber Incubator Property***			
50	51,750	38,744	25,650	LEASE INCOME	48,840	48,840	48,840
51	1,836	954	2,122	REIMBURSABLE UTILITIES	2,625	2,625	2,625
52	4,193	7,906	2,778	PROPERTY TAXES	2,494	2,494	2,494
53				LAND SALES			
54	\$ 57,779	\$ 47,604	\$ 30,550	TOTAL TIMBER INCUBATOR PROPERTY	\$ 53,959	\$ 53,959	\$ 53,959
55				***Wasco Street Business Park***			
56	125,895	130,793	124,393	LEASE INCOME	151,816	151,816	151,816
57	24,836	24,649	24,575	REIMBURSABLE UTILITIES	28,944	28,944	28,944
58	22,226	17,910	23,548	PROPERTY TAXES	23,233	23,233	23,233
59	14,429	14,430	14,430	NOTES RECEIVABLE	14,430	14,430	14,430
60	\$ 187,386	\$ 187,782	\$ 186,946	TOTAL WASCO STREET BUSINESS PARK	\$ 218,423	\$ 218,423	\$ 218,423
61				***New Site***			
62				LEASE INCOME			
63				REIMBURSABLE UTILITIES			
64				PROPERTY TAX			
65	-		1,500,000	OTHER FINANCING SOURCES	-	-	-
66	\$ -	\$ -	\$ 1,500,000	TOTAL UTS PORTSITE AND NEW SITE	\$ -	\$ -	\$ -
67	\$ 1,419,231	\$ 1,485,935	\$ 3,008,113	TOTAL INDUSTRIAL BUILDINGS	\$ 3,564,994	\$ 3,564,994	\$ 3,564,994
68							
69				COMMERCIAL BUILDINGS			
70				**State DMV Office Building**			
71	40,752	37,839	36,973	LEASE INCOME	40,061	40,061	40,061
72	2,914	1,689	3,201	REIMBURSABLE UTILITIES	1,074	1,074	1,074
73	614	614	-	PROPERTY TAX	1,094	1,094	1,094
74	\$ 44,280	\$ 40,142	\$ 40,174	TOTAL STATE DMV OFFICE BUILDING	\$ 42,229	\$ 42,229	\$ 42,229
75				**Marina Office Building**			
76	30,472	42,499	48,896	LEASE INCOME	64,920	64,920	64,920
77	-	5,425	-	LAND LEASE			
78	6,597	10,906	3,567	REIMBURSABLE UTILITIES	8,392	8,392	8,392
79	7,046	-	11,968	PROPERTY TAX	2,715	2,715	2,715
80				TI CONTRIBUTION			
81	\$ 44,115	\$ 58,830	\$ 64,431	TOTAL MARINA OFFICE BUILDING	\$ 76,027	\$ 76,027	\$ 76,027
82				**Port Office**			
83	48,516	48,500	-	LEASE INCOME	57,058	57,058	57,058
84	6,149	-	2,891	REIMBURSABLE UTILITIES	-	-	-
85				PROPERTY TAX	1,070	1,070	1,070

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** RESOURCE *****	***** BUDGET FY 2014-15 *****			
*****				***** DESCRIPTION *****	*****			
2YRS PRIOR	1YR PRIOR	REVISED			PROPOSED	APPROVED	ADOPTED	
FY 2011-12	FY 2012-13	BUDGET						
FY 2011-12	FY 2012-13	FY 2013-14						
86	\$ 54,665	\$ 48,500	\$ 2,891	TOTAL PORT OFFICE	\$ 58,128	\$ 58,128	\$ 58,128	86
87	\$ 143,060	\$ 147,472	\$ 107,496	TOTAL COMMERCIAL BUILDINGS	\$ 176,384	\$ 176,384	\$ 176,384	87
88								88
89				WATERFRONT INDUSTRIAL LAND				89
90	3,300	4,600	1,200	LEASE INCOME	1,200	1,200	1,200	90
91	580,880	256,412	150,000	LAND SALE				91
92	1,573	2,517		OTHER INCOME				92
93	21,723	-		INCOME FROM GRANTS	575,000	575,000	575,000	93
94	-			PROPERTY TAXES				94
95	18,250		74,478	URA Repayment	105,682	105,682	105,682	95
96	\$ 625,726	\$ 263,529	\$ 225,678	TOTAL WATERFRONT INDUSTRIAL LAND	\$ 681,882	\$ 681,882	\$ 681,882	96
97								97
98				WATERFRONT RECREATION				98
99				***Event Site***				99
100	32,330	57,942	27,000	-EVENT SITE PERMITS	58,333	58,333	58,333	100
101	27,575	7,375	30,771	-EVENT SITE DAY PASSES	7,400	7,400	7,400	101
102	8,150	11,417	9,000	-EVENT SITE SPECIAL EVENTS	11,000	11,000	11,000	102
103				-GRANTS				103
104	1,025	16,902	2,050	-SAILING SCHOOLS/CONCESSIONS	16,901	16,901	16,901	104
105	\$ 69,080	\$ 93,636	\$ 68,821	TOTAL WATERFRONT EVENT SITE	\$ 93,634	\$ 93,634	\$ 93,634	105
106				***Hook/Spit**				106
107	816	8,825	513	SAILING SCHOOLS/CONCESSION/SPECIAL EVENTS	8,825	8,825	8,825	107
108				GRANT	170,000	170,000	170,000	108
109	\$ 816	\$ 8,825	\$ 513	TOTAL HOOK/SPIT	\$ 178,825	\$ 178,825	\$ 178,825	109
110				***Marina Park***				110
111	5,400	5,700	5,843	SHOP BUILDING #3	5,860	5,860	5,860	111
112	600	600	1,803	UTILITES	1,706	1,706	1,706	112
113	1,119	1,142	1,200	TAXES	1,227	1,227	1,227	113
114	100	3,000	500	CONCESSIONS	3,000	3,000	3,000	114
115	20,000	-	32,463	SAILING SCHOOLS	-	-	-	115
116	2,558	3,001	2,500	SHOWERS	3,000	3,000	3,000	116
117	-	-	-	PARKING-SPIT	-	-	-	117
118	3,600	941	2,500	SPECIAL EVENTS	2,812	2,812	2,812	118
119	-	-	320,000	GRANT	390,000	390,000	390,000	119
120	\$ 33,377	\$ 14,384	\$ 366,809	TOTAL MARINA PARK	\$ 407,605	\$ 407,605	\$ 407,605	120

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** RESOURCE *****	***** BUDGET FY 2014-15 *****			
*****			REVISED	***** DESCRIPTION *****	*****			*****
2YRS PRIOR	1YR PRIOR	BUDGET			PROPOSED	APPROVED	ADOPTED	
FY 2011-12	FY 2012-13	FY 2013-14						
121	\$ 103,273	\$ 116,845	\$ 436,143	TOTAL WATERFRONT RECREATION	\$ 680,064	\$ 680,064	\$ 680,064	121
122								122
123				**MARINA**				123
124	148,374	215,342	217,513	MOORAGE SLIP LEASE INCOME	246,437	246,437	246,437	124
125	-		1,650	DINGHY DOCK	1,650	1,650	1,650	125
126	6,125	6,100	6,100	STATE MARINE BOARD	6,100	6,100	6,100	126
127	12,549	16,651	16,364	REIMBURSABLE UTILITIES	14,943	14,943	14,943	127
128	9,499	7,997	4,947	MISCELLANEOUS-Transient dock	9,017	9,017	9,017	128
129	2,665	3,725	1,975	CRUISE SHIPS	1,750	1,750	1,750	129
130	-	743,813	740,000	FLEX LEASE	-	-	-	130
131	-	3,000	3,203	GRANT	-	-	-	131
132	\$ 179,212	\$ 996,628	\$ 991,752	TOTAL MARINA	\$ 279,897	\$ 279,897	\$ 279,897	132
133								133
134				AIRPORT				134
135	92,066	93,902	94,045	T-HANGARS LEASES INCOME	96,249	96,249	96,249	135
136	29,286	30,169	30,923	HANGAR 1 LEASE INCOME	22,230	22,230	22,230	136
137	-	12,223	12,362	HANGAR LEASE INCOME	13,039	13,039	13,039	137
138	22,296	19,084	12,529	LAND LEASES	13,901	13,901	13,901	138
139	20,479	19,666	25,208	REIMBURSED UTILITIES	23,248	23,248	23,248	139
140	2,226	2,491	2,575	PROPERTY TAX	2,673	2,673	2,673	140
141	320,039	2,773,172	-	GRANT	183,600	183,600	183,600	141
142				LOANS				142
143	6,741	750		MISCELLANEOUS	790	790	790	143
144	\$ 493,133	\$ 2,951,457	\$ 177,642	TOTAL AIRPORT	\$ 355,730	\$ 355,730	\$ 355,730	144
145								145
146								146
147				GENERAL				147
148				ADMINISTRATION GRANTS				148
149				EMPLOYEE MEDICAL				149
150	70,880	-		MISCELLANEOUS				150
151	\$ 70,880	\$ -	\$ -	TOTAL GENERAL	\$ -	\$ -	\$ -	151
152								152
153	\$ 9,922,712	\$ 11,463,262	\$ 10,145,355	TOTAL RESOURCES	\$ 11,679,331	\$ 11,679,331	\$ 11,379,331	153

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** EXPENDITURES DESCRIPTION *****				***** BUDGET FY 2014-15 *****				
				REVISED					PROPOSED	APPROVED	ADOPTED	
2YRS PRIOR	1 YR PRIOR	BUDGET										
FY 2011-12	FY 2012-13	FY 2013-14										
TOLL BRIDGE												
1					PERSONNEL SERVICES							
2					WAGES & SALARIES	523,854	523,854	523,854				
3	295,062	372,488	502,690		TAXES & BENEFITS	213,896	213,896	213,896				
4	133,401	130,721	172,514		TOTAL PERSONNEL SERVICES	\$ 737,749	\$ 737,749	\$ 737,749				
5	\$ 428,463	\$ 503,209	\$ 675,204		MATERIALS & SERVICES							
6					ALL UTILITIES	20,360	20,360	20,360				
7	11,125	17,006	17,408		FIXED MAINTENANCE	10,000	10,000	10,000				
8	817	208	10,000		INSURANCE	224,652	224,652	224,652				
9	203,347	219,009	225,815		PROFESSIONAL SERVICES -Design & Engineering	49,000	49,000	49,000				
10	11,783	7,589	50,000		PROFESSIONAL SERVICES -Legal	1,000	1,000	1,000				
11	12,258	689	1,000		CREDIT CARD PROCESSING	40,018	40,018	40,018				
12	24,343	30,394	28,000		MISCELLANEOUS REPAIRS & PURCHASES	55,921	55,921	55,921				
13	118,303	58,170	59,636		TOTAL MATERIALS & SERVICES	\$ 400,951	\$ 400,951	\$ 400,951				
14	\$ 381,976	\$ 333,065	\$ 391,859		CAPITAL OUTLAY							
15					CAPITAL PURCHASE	5,800	5,800	105,800				
16	1,240,105	-	5,000		TOTAL CAPITAL OUTLAY	\$ 5,800	\$ 5,800	\$ 105,800				
17	\$ 1,240,105	\$ -	\$ 5,000		TOTAL TOLL BRIDGE	\$ 1,144,500	\$ 1,144,500	\$ 1,244,500				
18	\$ 2,050,544	\$ 836,274	\$ 1,072,063		INDUSTRIAL BUILDINGS							
19					***Big 7 Building***							
20					PERSONNEL SERVICES							
21					WAGES & SALARIES	25,980	25,980	25,980				
22	21,458	21,092	26,122		TAXES & BENEFITS	13,034	13,034	13,034				
23	12,181	11,827	10,575		TOTAL PERSONNEL SERVICES	\$ 39,015	\$ 39,015	\$ 39,015				
24	\$ 33,639	\$ 32,919	\$ 36,697		MATERIALS & SERVICES							
25					ALL UTILITIES	68,071	68,071	68,071				
26	63,680	63,361	67,955		FIXED MAINTENANCE	7,499	7,499	7,499				
27	12,140	6,986	9,640		INSURANCE	9,904	9,904	9,904				
28	6,763	8,501	8,288		PROPERTY TAX	28,439	28,439	28,439				
29	24,409	25,075	25,953		PROFESSIONAL SERVICES-Design & Engineering	1,075	1,075	1,075				
30			1,000		PROFESSIONAL SERVICES-Commission	-	-	-				
31		1,217	-		PROFESSIONAL SERVICES-Legal	1,000	1,000	1,000				
32	-	469	1,000		MISCELLANEOUS REPAIRS & PURCHASES	12,637	12,637	12,637				
33	6,111	12,548	12,173		TOTAL MATERIALS & SERVICES	\$ 128,625	\$ 128,625	\$ 128,625				
34	\$ 113,103	\$ 118,157	\$ 126,009		CAPITAL OUTLAY							
35					CAPITAL PURCHASES	107,000	107,000	107,000				
36	-	32,666	22,000		TOTAL CAPITAL OUTLAY	\$ 107,000	\$ 107,000	\$ 107,000				
37	\$ -	\$ 32,666	\$ 22,000		TOTAL BIG 7 BUILDING	\$ 274,640	\$ 274,640	\$ 274,640				
38	\$ 146,742	\$ 183,742	\$ 184,706		***Jensen Property***							
39					PERSONNEL SERVICES							
40					WAGES & SALARIES	39,336	39,336	39,336				
41	35,371	33,571	40,142		TAXES & BENEFITS	19,902	19,902	19,902				
42	22,588	18,106	16,293		TOTAL PERSONNEL SERVICES	\$ 59,239	\$ 59,239	\$ 59,239				
43	\$ 57,959	\$ 51,677	\$ 56,435		MATERIALS & SERVICES							
44					ALL UTILITIES	103,960	103,960	103,960				
45	98,250	101,422	108,465		FIXED MAINTENANCE	20,930	20,930	20,930				
46	986	720	14,993		INSURANCE	5,467	5,467	5,467				
47	2,920	4,154	3,917		PROPERTY TAX	41,308	41,308	41,308				
48	36,656	38,451	39,796		PROFESSIONAL SERVICES-Design & Engineering	3,000	3,000	3,000				
49	675	294	5,000		PROFESSIONAL SERVICES-Legal	1,000	1,000	1,000				
50	1,492	172	1,000		MISCELLANEOUS REPAIRS & PURCHASES	14,992	14,992	14,992				
51	4,910	14,469	17,340		TOTAL MATERIAL & SERVICES	\$ 190,657	\$ 190,657	\$ 190,657				
52	\$ 145,889	\$ 159,682	\$ 190,511									

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

HISTORICAL DATA				EXPENDITURES	BUDGET FY 2014-15		
2YRS PRIOR	1 YR PRIOR	REVISED		DESCRIPTION	PROPOSED	APPROVED	ADOPTED
FY 2011-12	FY 2012-13	BUDGET	FY 2013-14				
53				CAPITAL OUTLAY			
54	12,353	-	75,550	CAPITAL PURCHASES	110,000	110,000	110,000
55	\$ 12,353	\$ -	\$ 75,550	TOTAL CAPITAL OUTLAY	\$ 110,000	\$ 110,000	\$ 110,000
56				DEBT SERVICE			
57	144,942	144,942	145,000	PRINCIPAL & INTEREST	145,000	145,000	145,000
58	\$ 144,942	\$ 144,942	\$ 145,000	TOTAL DEBT SERVICE	\$ 145,000	\$ 145,000	\$ 145,000
59	\$ 361,143	\$ 356,301	\$ 467,496	TOTAL JENSEN PROPERTY	\$ 504,896	\$ 504,896	\$ 504,896
60				***Maritime Building***			
61				PERSONNEL SERVICES			
62	16,978	15,976	20,297	WAGES & SALARIES	21,090	21,090	21,090
63	9,702	9,395	8,019	TAXES & BENEFITS	9,842	9,842	9,842
64	\$ 26,680	\$ 25,371	\$ 28,316	TOTAL PERSONNEL SERVICES	\$ 30,932	\$ 30,932	\$ 30,932
65				MATERIALS & SERVICES			
66	42,975	29,248	37,003	ALL UTILITIES	44,389	44,389	44,389
67	1,150	919	1,269	FIXED MAINTENANCE	12,911	12,911	12,911
68	3,041	3,690	3,635	INSURANCE	4,541	4,541	4,541
69	10,986	11,751	12,162	PROPERTY TAX	15,664	15,664	15,664
70	-	17,532	10,000	PROFESSIONAL SERVICES-Design & Engineering	5,000	5,000	5,000
71	-	4,608	3,000	PROFESSIONAL SERVICES-Legal	1,000	1,000	1,000
72	3,642	24,223	17,364	MISCELLANEOUS REPAIRS & PURCHASES	12,537	12,537	12,537
73	\$ 61,794	\$ 91,971	\$ 84,433	TOTAL MATERIALS & SERVICES	\$ 96,042	\$ 96,042	\$ 96,042
74				CAPITAL OUTLAY			
75	225	44,735	50,000	CAPITAL PURCHASES	35,000	35,000	35,000
76	\$ 225	\$ 44,735	\$ 50,000	TOTAL CAPITAL OUTLAY	\$ 35,000	\$ 35,000	\$ 35,000
77	\$ 88,699	\$ 162,077	\$ 162,749	TOTAL MARITIME BUILDING	\$ 161,974	\$ 161,974	\$ 161,974
78				***Halyard Building***			
79				PERSONNEL SERVICES			
80	32,572	34,084	36,534	WAGES & SALARIES	36,764	36,764	36,764
81	19,588	20,002	14,642	TAXES & BENEFITS	17,599	17,599	17,599
82	\$ 52,160	\$ 54,086	\$ 51,176	TOTAL PERSONNEL SERVICES	\$ 54,363	\$ 54,363	\$ 54,363
83				MATERIALS & SERVICES			
84	19,798	45,720	52,269	ALL UTILITIES	60,066	60,066	60,066
85	2,015	20,209	7,240	FIXED MAINTENANCE	24,195	24,195	24,195
86	2,985	4,006	3,833	INSURANCE	3,967	3,967	3,967
87	9,439	13,963	25,452	PROPERTY TAX	27,547	27,547	27,547
88	16,321	-	-	PROFESSIONAL SERVICES-Commission	-	-	-
89	3,240	-	5,595	PROFESSIONAL SERVICES-Design & Engineering	2,896	2,896	2,896
90	5,328	7,092	3,000	PROFESSIONAL SERVICES-Legal	3,000	3,000	3,000
91	9,948	21,988	27,228	MISCELLANEOUS REPAIRS & PURCHASES	6,181	6,181	6,181
92	\$ 69,074	\$ 112,978	\$ 124,617	TOTAL MATERIALS & SERVICES	\$ 127,852	\$ 127,852	\$ 127,852
93				CAPITAL OUTLAY			
94	426,824	278,700	255,000	CAPITAL PURCHASES	17,000	17,000	17,000
95	\$ 426,824	\$ 278,700	\$ 255,000	TOTAL CAPITAL OUTLAY	\$ 17,000	\$ 17,000	\$ 17,000
96	\$ 548,058	\$ 445,764	\$ 430,793	TOTAL HALYARD BUILDING	\$ 199,215	\$ 199,215	\$ 199,215
97				***Expo Center***			
98				PERSONNEL SERVICES			
99	16,239	35,784	23,518	WAGES & SALARIES	8,606	8,606	8,606
100	10,459	19,680	9,458	TAXES & BENEFITS	3,758	3,758	3,758
101	\$ 26,698	\$ 55,464	\$ 32,976	TOTAL PERSONNEL SERVICES	\$ 12,364	\$ 12,364	\$ 12,364
102				MATERIALS & SERVICES			
103	43,509	40,413	43,706	ALL UTILITIES	2,500	2,500	2,500
104	499	2,220	3,064	FIXED MAINTENANCE	-	-	-

PORT OF HOOD RIVER REVENUE FUND BUDGET FOR FISCAL YEAR 2014-15

***** HISTORICAL DATA *****				***** EXPENDITURES *****			***** BUDGET FY 2014-15 *****		
				***** DESCRIPTION *****					
	2YRS PRIOR	1 YR PRIOR	REVISED		***** PROPOSED *****	***** APPROVED *****	***** ADOPTED *****		
*****	FY 2011-12	FY 2012-13	BUDGET	*****				*****	
			FY 2013-14						
105	5,734	6,933	6,837	INSURANCE	239	239	239	105	
106	34,646	35,728	36,978	PROPERTY TAX	1,406	1,406	1,406	106	
107	18,227	-	20,000	PROFESSIONAL SERVICES-Design & Engineering				107	
108	21,553	-	7,000	PROFESSIONAL SERVICES-Legal				108	
109	5,730	3,548	4,066	MISCELLANEOUS REPAIRS & PURCHASES				109	
110	\$ 129,898	\$ 88,842	\$ 121,651	TOTAL MATERIALS & SERVICES	\$ 4,145	\$ 4,145	\$ 4,145	110	
111				CAPITAL OUTLAY				111	
112				CAPITAL PURCHASES				112	
113	\$ -	\$ -	\$ -	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	113	
114	\$ 156,596	\$ 144,306	\$ 154,627	TOTAL EXPO CENTER	\$ 16,509	\$ 16,509	\$ 16,509	114	
115				***Timber Incubator Property***				115	
116				PERSONNEL SERVICES				116	
117	15,956	18,723	19,079	WAGES & SALARIES	19,562	19,562	19,562	117	
118	10,289	10,452	7,640	TAXES & BENEFITS	9,619	9,619	9,619	118	
119	\$ 26,245	\$ 29,175	\$ 26,719	TOTAL PERSONNEL SERVICES	\$ 29,181	\$ 29,181	\$ 29,181	119	
120				MATERIALS & SERVICES				120	
121	5,259	5,745	6,063	ALL UTILITIES	6,775	6,775	6,775	121	
122	1,156	1,372	6,893	FIXED MAINTENANCE	9,459	9,459	9,459	122	
123	761	905	897	INSURANCE	928	928	928	123	
124	4,193	7,669	7,937	PROPERTY TAX	7,797	7,797	7,797	124	
125		108	1,000	PROFESSIONAL SERVICES-Design & Engineering	1,000	1,000	1,000	125	
126	1,585	288	1,000	PROFESSIONAL SERVICES-Legal	1,000	1,000	1,000	126	
127	1,689	3,245	1,487	MISCELLANEOUS REPAIRS & PURCHASES	1,539	1,539	1,539	127	
128	\$ 14,643	\$ 19,332	\$ 25,277	TOTAL MATERIALS & SERVICES	\$ 28,498	\$ 28,498	\$ 28,498	128	
129				CAPITAL OUTLAY				129	
130				CAPITAL PURCHASES	43,000	43,000	43,000	130	
131	\$ -	\$ -	\$ -	TOTAL CAPITAL OUTLAY	\$ 43,000	\$ 43,000	\$ 43,000	131	
132	\$ 40,888	\$ 48,507	\$ 51,996	TOTAL TIMBER INCUBATOR PROPERTY	\$ 100,679	\$ 100,679	\$ 100,679	132	
133				***Wasco Street Business Park***				133	
134				PERSONNEL SERVICES				134	
135	19,761	27,527	32,679	WAGES & SALARIES	32,433	32,433	32,433	135	
136	12,720	15,189	13,270	TAXES & BENEFITS	16,235	16,235	16,235	136	
137	\$ 32,481	\$ 42,716	\$ 45,949	TOTAL PERSONNEL SERVICES	\$ 48,668	\$ 48,668	\$ 48,668	137	
138				MATERIALS & SERVICES				138	
139	34,094	33,133	32,766	ALL UTILITIES	39,913	39,913	39,913	139	
140	3,353	332	16,458	FIXED MAINTENANCE	6,474	6,474	6,474	140	
141	2,544	2,970	2,961	INSURANCE	3,465	3,465	3,465	141	
142	22,226	22,752	23,548	PROPERTY TAX	24,443	24,443	24,443	142	
143				PROFESSIONAL SERVICES-Design & Engineering				143	
144	18	347	1,000	PROFESSIONAL SERVICES-Legal	1,000	1,000	1,000	144	
145	1,305	8,295	8,902	MISCELLANEOUS REPAIRS & PURCHASES	6,714	6,714	6,714	145	
146	\$ 63,540	\$ 67,829	\$ 85,635	TOTAL MATERIALS & SERVICES	\$ 82,009	\$ 82,009	\$ 82,009	146	
147				CAPITAL OUTLAY				147	
148				CAPITAL PURCHASES	30,000	30,000	30,000	148	
149	\$ -	\$ -	\$ -	TOTAL CAPITAL OUTLAY	\$ 30,000	\$ 30,000	\$ 30,000	149	
150	\$ 96,021	\$ 110,545	\$ 131,584	TOTAL WASCO STREET BUSINESS PARK	\$ 160,677	\$ 160,677	\$ 160,677	150	
151				***New Site***				151	
152				PERSONNEL SERVICES				152	
153				WAGES & SALARIES	10,000	10,000	10,000	153	
154				TAXES & BENEFITS	2,000	2,000	2,000	154	
155	\$ -	\$ -	\$ -	TOTAL PERSONNEL SERVICES	\$ 12,000	\$ 12,000	\$ 12,000	155	

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** EXPENDITURES *****				***** BUDGET FY 2014-15 *****			
				***** DESCRIPTION *****							
* 2YRS PRIOR		* 1 YR PRIOR		* REVISED		* PROPOSED		* APPROVED		* ADOPTED	
* FY 2011-12		* FY 2012-13		* BUDGET		* * * * *		* * * * *		* * * * *	
*****		*****		*****		*****		*****		*****	
156											156
157											157
158							10,000	10,000	10,000	10,000	158
159							1,000	1,000	1,000	1,000	159
160							10,000	10,000	10,000	10,000	160
161				3,000			20,000	20,000	20,000	20,000	161
162				5,000			5,000	5,000	5,000	5,000	162
163							2,000	2,000	2,000	2,000	163
164	\$ -	\$ -	\$ -	\$ 8,000			\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	164
165											165
166				1,165,000			915,000	915,000	915,000	915,000	166
167	\$ -	\$ -	\$ -	\$ 1,165,000			\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	167
168											168
169	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	169
170	\$ -	\$ -	\$ -	\$ 1,173,000			\$ 975,000	\$ 975,000	\$ 975,000	\$ 975,000	170
171	\$ 1,438,148	\$ 1,451,242	\$ 2,756,951				\$ 2,393,589	\$ 2,393,589	\$ 2,393,589	\$ 2,393,589	171
172											172
173											173
174											174
175	15,620	13,245	13,371				14,079	14,079	14,079	14,079	175
176	9,331	7,238	5,264				6,778	6,778	6,778	6,778	176
177	\$ 24,951	\$ 20,483	\$ 18,635				\$ 20,857	\$ 20,857	\$ 20,857	\$ 20,857	177
178											178
179	5,774	4,242	4,573				5,033	5,033	5,033	5,033	179
180	7,808	3,897	8,378				5,566	5,566	5,566	5,566	180
181	447	566	551				670	670	670	670	181
182	-	-	-				2,098	2,098	2,098	2,098	182
183							104	104	104	104	183
184	190	648	100				1,000	1,000	1,000	1,000	184
185	3,005	10,163	9,644				9,982	9,982	9,982	9,982	185
186	\$ 17,224	\$ 19,516	\$ 23,246				\$ 24,453	\$ 24,453	\$ 24,453	\$ 24,453	186
187											187
188			3,000				19,000	19,000	44,845	44,845	188
189	\$ -	\$ -	\$ 3,000				\$ 19,000	\$ 19,000	\$ 44,845	\$ 44,845	189
190	\$ 42,175	\$ 39,999	\$ 44,881				\$ 64,310	\$ 64,310	\$ 90,159	\$ 90,159	190
191											191
192											192
193	18,649	18,891	17,697				22,332	22,332	22,332	22,332	193
194	10,727	10,539	6,748				10,667	10,667	10,667	10,667	194
195	\$ 29,376	\$ 29,430	\$ 24,445				\$ 32,999	\$ 32,999	\$ 32,999	\$ 32,999	195
196											196
197	10,937	8,438	9,000				10,215	10,215	10,215	10,215	197
198	7	-	6,000				3,727	3,727	3,727	3,727	198
199	1,095	1,333	1,312				1,758	1,758	1,758	1,758	199
200	9,992	11,563	11,968				10,068	10,068	10,068	10,068	200
201	31	-	-				-	-	-	-	201
202	2,037	70	100				1,000	1,000	1,000	1,000	202
203	8,253	4,540	2,912				7,014	7,014	7,014	7,014	203
204	\$ 32,352	\$ 25,944	\$ 31,292				\$ 33,782	\$ 33,782	\$ 33,782	\$ 33,782	204
205											205

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** EXPENDITURES DESCRIPTION *****				***** BUDGET FY 2014-15 *****			
				REVISED					PROPOSED	APPROVED	ADOPTED
2YRS PRIOR	1 YR PRIOR	BUDGET									
FY 2011-12	FY 2012-13	FY 2013-14									
206	436,033	4,844	62,000	CAPITAL PURCHASES			17,000	17,000	57,090	206	
207	\$ 436,033	\$ 4,844	\$ 62,000	TOTAL CAPITAL OUTLAY			\$ 17,000	\$ 17,000	\$ 57,090	207	
208	\$ 497,761	\$ 60,218	\$ 117,737	TOTAL MARINA OFFICE BUILDING			\$ 83,781	\$ 83,781	\$ 123,871	208	
209				***Part Office***						209	
210				PERSONNEL SERVICES						210	
211	10,322	15,582	11,474	WAGES			11,708	11,708	11,708	211	
212	11,748	8,162	4,578	BENEFITS			5,549	5,549	5,549	212	
213	\$ 22,070	\$ 23,744	\$ 16,052	TOTAL PERSONNEL SERVICES			\$ 17,257	\$ 17,257	\$ 17,257	213	
214				MATERIALS & SERVICE						214	
215	9,379	1,772	7,016	ALL UTILITIES			7,367	7,367	7,367	215	
216	316	-	915	FIXED MAINTENANCE			1,947	1,947	1,947	216	
217	-	-	1,150	INSURANCE			690	690	690	217	
218	-	-	2,000	PROPERTY TAX			2,070	2,070	2,070	218	
219	455	485	-	PROFESSIONAL SERVICES-Design & Engineering			518	518	518	219	
220	1,602	90	500	PROFESSIONAL SERVICES-Legal			-	-	-	220	
221	2,094	2,140	2,568	MISCELLANEOUS REPAIRS & PURCHASES			1,658	1,658	1,658	221	
222	\$ 13,846	\$ 4,487	\$ 14,149	TOTAL MATERIALS & SERVICES			\$ 14,250	\$ 14,250	\$ 14,250	222	
223				CAPITAL OUTLAY						223	
224	7,273	116,324	5,000	CAPITAL PURCHASES			15,000	15,000	15,000	224	
225	\$ 7,273	\$ 116,324	\$ 5,000	TOTAL CAPITAL OUTLAY			\$ 15,000	\$ 15,000	\$ 15,000	225	
226	\$ 43,189	\$ 144,555	\$ 35,201	TOTAL PORT OFFICE			\$ 46,507	\$ 46,507	\$ 46,507	226	
227	\$583,125	\$244,772	\$197,819	TOTAL COMMERCIAL BUILDINGS			\$194,598	\$194,598	\$260,533	227	
228				WATERFRONT INDUSTRIAL LAND						228	
229				PERSONNEL SERVICES						229	
230	43,909	48,359	29,730	WAGES			31,292	31,292	31,292	230	
231	25,212	27,651	11,794	BENEFITS			12,800	12,800	12,800	231	
232	\$ 69,121	\$ 76,010	\$ 41,524	TOTAL PERSONNEL SERVICES			\$ 44,092	\$ 44,092	\$ 44,092	232	
233				MATERIALS & SERVICES						233	
234				NICHOLS BASIN						234	
235	183	-	100,000	FIXED MAINTENANCE			2,000	2,000	2,000	235	
236	47,025	1,182	8,000	PROFESSIONAL SERVICES-Design & Engineering			132,500	132,500	132,500	236	
237	4,902	53,833	10,000	PROFESSIONAL SERVICES-Misc			10,000	10,000	10,000	237	
238	30,428	54,929	10,000	PROFESSIONAL SERVICES-Legal			10,000	10,000	10,000	238	
239	-	-	4,946	NICHOLS BASIN-taxes						239	
240	4,841	4,070	12,787	ALL UTILITIES			5,134	5,134	5,134	240	
241	1,969	10,556	3,000	MISCELLANEOUS REPAIRS & PURCHASES			3,000	3,000	3,000	241	
242	\$ 89,348	\$ 124,570	\$ 135,733	TOTAL MATERIAL & SERVICES			\$ 162,634	\$ 162,634	\$ 162,634	242	
243				CAPITAL OUTLAY						243	
244	174,897	307,065	122,527	CAPITAL PURCHASE			1,117,920	1,117,920	1,029,255	244	
245	\$ 174,897	\$ 307,065	\$ 122,527	TOTAL CAPITAL OUTLAY			\$ 1,117,920	\$ 1,117,920	\$ 1,029,255	245	
246				DEBT						246	
247	-	-	-	DEBT SERVICE						247	
248				TOTAL DEBT			\$ -	\$ -	\$ -	248	
249	\$ 333,366	\$ 507,645	\$ 299,784	TOTAL WATERFRONT INDUSTRIAL LAND			\$ 1,324,646	\$ 1,324,646	\$ 1,235,981	249	
250				WATERFRONT RECREATION						250	
251				***Event Site***						251	
252	53,187	63,894	95,297	PERSONNEL SERVICES						252	
253	26,221	28,965	22,233	WAGES			97,936	97,936	97,936	253	
254	\$ 79,408	\$ 92,859	\$ 117,530	BENEFITS			21,271	21,271	21,271	254	
255				TOTAL PERSONNEL SERVICES			\$ 119,207	\$ 119,207	\$ 119,207	255	
256	8,797	10,694	16,402	MATERIALS & SERVICES						256	
				ALL UTILITIES			12,836	12,836	12,836		

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** EXPENDITURES DESCRIPTION *****				***** BUDGET FY 2014-15 *****			
			REVISED								
2YRS PRIOR	1 YR PRIOR		BUDGET			PROPOSED	APPROVED	ADOPTED			
FY 2011-12	FY 2012-13		FY 2013-14								
257	-	-	15,000	FIXED MAINTENANCE	10,377	10,377	10,377	257			
258	453	461	492	INSURANCE	521	521	521	258			
259	626	-	-	PROFESSIONAL SERVICES-Design & Engineering	1,035	1,035	1,035	259			
260	126	552	5,000	PROFESSIONAL SERVICES-Legal	4,000	4,000	4,000	260			
261	7,071	21,633	6,210	MISCELLANEOUS REPAIRS & PURCHASES	8,427	8,427	8,427	261			
262	\$ 17,073	\$ 33,340	\$ 43,104	TOTAL MATERIALS & SERVICES	\$ 37,196	\$ 37,196	\$ 37,196	262			
263				CAPITAL OUTLAY				263			
264	-	-	12,000	CAPITAL PURCHASES	10,000	10,000	10,000	264			
265	\$ -	\$ -	\$ 12,000	TOTAL CAPITAL OUTLAY	\$ 10,000	\$ 10,000	\$ 10,000	265			
266	\$ 96,481	\$ 126,199	\$ 172,634	TOTAL WATERFRONT EVENT SITE	\$ 166,403	\$ 166,403	\$ 166,403	266			
267				***Hook/Spit***				267			
268				PERSONNEL SERVICES				268			
269	22,492	23,229	30,458	WAGES & SALARIES	31,133	31,133	31,133	269			
270	16,143	10,640	10,825	TAXES & BENEFITS	12,665	12,665	12,665	270			
271	\$ 38,636	\$ 33,869	\$ 41,283	TOTAL PERSONNEL SERVICES	\$ 43,798	\$ 43,798	\$ 43,798	271			
272				MATERIALS & SERVICES				272			
273	1,152	2,096		PROFESSIONAL SERVICES-Design & Engineering-WRDA	4,518	4,518	4,518	273			
274			500	PROFESSIONAL SERVICES-Legal	500	500	500	274			
275	12,808	13,742	14,084	MISCELLANEOUS REPAIRS & PURCHASES	10,577	10,577	10,577	275			
276	\$ 13,960	\$ 15,838	\$ 14,584	TOTAL MATERIAL & SERVICES	\$ 15,595	\$ 15,595	\$ 15,595	276			
277				CAPITAL OUTLAY				277			
278			87,000	CAPITAL PURCHASES	246,000	246,000	246,000	278			
279			\$ 87,000	TOTAL CAPITAL OUTLAY	\$ 246,000	\$ 246,000	\$ 246,000	279			
280	\$ 52,596	\$ 49,707	\$ 142,867	TOTAL HOOK/SPIT	\$ 305,393	\$ 305,393	\$ 305,393	280			
281				***Marina Park***				281			
282				PERSONNEL SERVICES				282			
283	122,957	134,588	149,077	WAGES & SALARIES	145,861	145,861	145,861	283			
284	71,086	65,848	56,026	TAXES & BENEFITS	66,416	66,416	66,416	284			
285	\$ 194,043	\$ 200,436	\$ 205,103	TOTAL PERSONNEL SERVICES	\$ 212,277	\$ 212,277	\$ 212,277	285			
286				MATERIALS & SERVICES				286			
287	21,043	24,649	30,733	ALL UTILITIES	31,134	31,134	31,134	287			
288	5,343	5,172	19,589	FIXED MAINTENANCE	29,937	29,937	29,937	288			
289	507	691	1,159	INSURANCE	982	982	982	289			
290	1,108	1,142	1,182	PROPERTY TAX	1,227	1,227	1,227	290			
291				PROFESSIONAL SERVICES-Design & Engineering	500	500	500	291			
292	394	295	3,000	PROFESSIONAL SERVICES-Legal	500	500	500	292			
293	15,636	21,156	7,850	MISCELLANEOUS REPAIRS & PURCHASES	4,325	4,325	4,325	293			
294	\$ 44,031	\$ 53,105	\$ 63,513	TOTAL MATERIALS & SERVICE	\$ 68,605	\$ 68,605	\$ 68,605	294			
295				CAPITAL OUTLAY				295			
296		11,160	487,000	CAPITAL PURCHASES	559,392	559,392	582,122	296			
297	\$ -	\$ 11,160	\$ 487,000	TOTAL CAPITAL OUTLAY	\$ 559,392	\$ 559,392	\$ 582,122	297			
298	\$ 238,074	\$ 264,701	\$ 755,616	TOTAL MARINA PARK	\$ 840,274	\$ 840,274	\$ 863,004	298			
299	\$ 387,151	\$ 440,607	\$ 1,071,117	TOTAL WATERFRONT RECREATION	\$ 1,312,070	\$ 1,312,070	\$ 1,334,800	299			
300				MARINA				300			
301				PERSONNEL SERVICES				301			
302	42,470	53,642	100,450	WAGES & SALARIES	101,441	101,441	101,441	302			
303	26,742	24,242	39,074	TAXES & BENEFITS	50,471	50,471	50,471	303			
304	\$ 69,212	\$ 77,884	\$ 139,524	TOTAL PERSONNEL SERVICES	\$ 151,912	\$ 151,912	\$ 151,912	304			
305				MATERIALS & SERVICES				305			
306	22,071	27,381	12,468	ALL UTILITIES	25,411	25,411	25,411	306			
307	1,100	1,726	20,602	FIXED MAINTENANCE	22,681	22,681	22,681	307			
308	1,845	6,855	11,701	INSURANCE	12,965	12,965	12,965	308			

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** EXPENDITURES *****				***** BUDGET FY 2014-15 *****			
				REVISIED	DESCRIPTION			PROPOSED	APPROVED	ADOPTED	
2YRS PRIOR	1 YR PRIOR	BUDGET									
FY 2011-12	FY 2012-13	FY 2013-14									
309	-	-	-	PROPERTY TAX	-	-	-	-	-	309	
310	151	2,047	2,000	PROFESSIONAL SERVICES-Design & Engineering	50,000	50,000	50,000	50,000	50,000	310	
311	988	1,866	8,000	PROFESSIONAL SERVICES-Legal	6,000	6,000	6,000	6,000	6,000	311	
312	24,383	32,238	21,406	MISCELLANEOUS REPAIRS & PURCHASES	22,244	22,244	22,244	22,244	22,244	312	
313	\$ 50,538	\$ 72,113	\$ 76,177	TOTAL MATERIALS & SERVICE	\$ 139,301	\$ 139,301	\$ 139,301	\$ 139,301	\$ 139,301	313	
314				CAPITAL OUTLAY						314	
315	138,687	344,079	560,000	CAPITAL PURCHASES	60,000	60,000	60,000	60,000	60,000	315	
316	\$ 138,687	\$ 344,079	\$ 560,000	TOTAL CAPITAL OUTLAY	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	316	
317				DEBT						317	
318	24,843	25,954	114,979	PRINCIPAL & INTEREST	89,896	89,896	89,896	89,896	89,896	318	
319	\$ 24,843	\$ 25,954	\$ 114,979	TOTAL DEBT	\$ 89,896	\$ 89,896	\$ 89,896	\$ 89,896	\$ 89,896	319	
320	\$ 283,280	\$ 520,030	\$ 890,680	TOTAL MARINA	\$ 441,109	\$ 441,109	\$ 441,109	\$ 441,109	\$ 441,109	320	
321	\$ 283,280	\$ 520,030	\$ 890,680	TOTAL MARINA	\$ 441,109	\$ 441,109	\$ 441,109	\$ 441,109	\$ 441,109	321	
323				AIRPORT						323	
324				PERSONNEL SERVICES						324	
325	42,238	52,520	50,113	WAGES & SALARIES	50,187	50,187	50,187	50,187	50,187	325	
326	25,949	26,225	20,372	TAXES & BENEFITS	24,480	24,480	24,480	24,480	24,480	326	
327	\$ 68,187	\$ 78,745	\$ 70,485	TOTAL PERSONNEL SERVICES	\$ 74,667	\$ 74,667	\$ 74,667	\$ 74,667	\$ 74,667	327	
328				MATERIALS & SERVICES						328	
329	34,134	34,368	42,624	ALL UTILITIES	42,952	42,952	42,952	42,952	42,952	329	
330	23,557	19,950	71,630	FIXED MAINTENANCE	50,000	50,000	50,000	50,000	50,000	330	
331	7,355	7,935	9,145	INSURANCE	9,550	9,550	9,550	9,550	9,550	331	
332	3,842	3,949	4,087	PROPERTY TAX	4,243	4,243	4,243	4,243	4,243	332	
333	1,334	1,209	37,000	PROFESSIONAL SERVICES-Design & Engineering	18,500	18,500	18,500	18,500	18,500	333	
334	7,010	15,673	10,000	PROFESSIONAL SERVICES-Legal	9,000	9,000	9,000	9,000	9,000	334	
335	8,164	11,860	10,350	MISCELLANEOUS REPAIRS & PURCHASES	9,053	9,053	9,053	9,053	9,053	335	
336	\$ 85,396	\$ 94,944	\$ 184,836	TOTAL MATERIALS & SERVICES	\$ 143,298	\$ 143,298	\$ 143,298	\$ 143,298	\$ 143,298	336	
337				CAPITAL OUTLAY						337	
338	433,294	3,407,348	230,000	CAPITAL PURCHASES	204,000	204,000	224,000	224,000	224,000	338	
339	\$ 433,294	\$ 3,407,348	\$ 230,000	TOTAL CAPITAL OUTLAY	\$ 204,000	\$ 204,000	\$ 224,000	\$ 224,000	\$ 224,000	339	
340	\$ 586,877	\$ 3,581,037	\$ 485,321	TOTAL AIRPORT	\$ 421,965	\$ 421,965	\$ 441,965	\$ 441,965	\$ 441,965	340	
341				ADMINISTRATION						341	
342				PERSONNEL SERVICES						342	
343				WAGES & SALARIES	-	9,000	9,000	9,000	9,000	343	
344	-	116	-	TAXES & BENEFITS	12,000	14,000	14,000	14,000	14,000	344	
345	\$ -	\$ 116	\$ -	TOTAL PERSONNEL SERVICES	\$ 12,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	345	
346				MATERIALS & SERVICES						346	
347	30,975	43,620	45,145	UNALLOCATED PURCHASES	42,647	42,647	42,647	42,647	42,647	347	
348	170	423	200	NSF CHECKS-BAD DEBT	500	500	500	500	500	348	
349	4,513	4,412	4,700	INSURANCE	4,700	4,700	4,700	4,700	4,700	349	
350	1,222	2,650	5,000	PROFESSIONAL SERVICES-Legal	5,000	5,000	5,000	5,000	5,000	350	
351			5,000	PROFESSIONAL SERVICES-Other	5,000	5,000	5,000	5,000	5,000	351	
352			10,000	PROFESSIONAL SERVICES-Building Inspections	10,000	10,000	10,000	10,000	10,000	352	
353			4,000	PROFESSIONAL SERVICES-Land Acquisition	5,000	5,000	5,000	5,000	5,000	353	
354	9,390	2,199	8,000	TRAVEL & MEETING	8,000	8,000	8,000	8,000	8,000	354	
355	\$ 46,270	\$ 53,304	\$ 82,045	TOTAL MATERIALS & SERVICES	\$ 80,847	\$ 80,847	\$ 80,847	\$ 80,847	\$ 80,847	355	
356				CAPITAL OUTLAY						356	
357	2,270	-	43,175	CAPITAL PURCHASES	103,900	103,900	103,900	103,900	103,900	357	
358	\$ 2,270	\$ -	\$ 43,175	TOTAL CAPITAL OUTLAY	\$ 103,900	\$ 103,900	\$ 103,900	\$ 103,900	\$ 103,900	358	
359	\$ 48,540	\$ 53,420	\$ 125,220	TOTAL ADMINISTRATION	\$ 196,747	\$ 207,747	\$ 207,747	\$ 207,747	\$ 207,747	359	
360				MAINTENANCE						360	
361				PERSONNEL SERVICES						361	

**PORT OF HOOD RIVER
REVENUE FUND
BUDGET FOR FISCAL YEAR 2014-15**

***** HISTORICAL DATA *****				***** EXPENDITURES *****	***** BUDGET FY 2014-15 *****			
				***** DESCRIPTION *****	***** PROPOSED *****	***** APPROVED *****	***** ADOPTED *****	
***** 2YRS PRIOR *****		***** 1 YR PRIOR *****		***** REVISED *****				
***** FY 2011-12 *****		***** FY 2012-13 *****		***** FY 2013-14 *****				
362				WAGES & SALARIES				362
363			157	TAXES & BENEFITS				363
364	\$ -	\$ 157	\$ -	TOTAL PERSONNEL SERVICES	\$ -	\$ -	\$ -	364
365				MATERIALS & SERVICES				365
366				PROFESSIONAL SERVICES				366
367	3,455	4,205	16,000	INSURANCE	22,350	22,350	22,350	367
368	30,708	27,156	35,000	UNALLOCATED PURCHASES	28,050	28,050	28,050	368
369	25,974	27,186	37,896	MACHINERY MAINTENANCE	38,000	38,000	38,000	369
370	\$ 60,137	\$ 58,547	\$ 88,896	TOTAL MATERIALS & SERVICES	\$ 88,400	\$ 88,400	\$ 88,400	370
371				CAPITAL OUTLAY				371
372	4,400	31,961	40,000	CAPITAL PURCHASES	75,000	75,000	75,000	372
373	\$ 4,400	\$ 31,961	\$ 40,000	TOTAL CAPITAL OUTLAY	\$ 75,000	\$ 75,000	\$ 75,000	373
374	\$ 64,537	\$ 90,665	\$ 128,896	TOTAL MAINTENANCE	\$ 163,400	\$ 163,400	\$ 163,400	374
375								375
376	\$ 5,775,569	\$ 7,725,692	\$ 7,027,851	TOTAL OPERATIONS EXPENDITURES	\$ 7,592,625	\$ 7,603,625	\$ 7,723,625	376
377								377
378	243,041	312,484	365,581	TRANSFER-GENERAL FUND	309,869	339,869	339,869	378
379	1,875,158	1,687,837	1,456,557	TRANSFER-BRIDGE REPLACEMENT FUND	1,919,494	1,919,494	1,919,494	379
380	-	-	500,000	CONTINGENCY - OPERATING	500,000	500,000	500,000	380
381								381
382	\$ 7,893,768	\$ 9,726,013	\$ 9,349,989	TOTAL EXPENDITURES	\$ 10,321,988	\$ 10,362,988	\$ 10,482,988	382
383								383
384	\$ 2,028,944	\$ 1,737,249	\$ 795,366	ENDING FUND BALANCE	\$ 1,357,343	\$ 1,316,343	\$ 896,343	384
385								385
386								386
387				APPROPRIATIONS				387
388	\$ 1,279,329	\$ 1,428,350	\$ 1,628,053	PERSONNEL SERVICES	\$ 1,752,577	\$ 1,763,577	\$ 1,763,577	388
389	\$ 1,450,094	\$ 1,547,564	\$ 1,915,567	MATERIALS & SERVICES	\$ 1,915,140	\$ 1,915,140	\$ 1,915,140	389
390	\$ 2,876,361	\$ 4,578,882	\$ 3,224,252	CAPITAL OUTLAY	\$ 3,690,012	\$ 3,690,012	\$ 3,810,012	390
391	\$ 169,785	\$ 170,896	\$ 259,979	DEBT SERVICES	\$ 234,896	\$ 234,896	\$ 234,896	391
392	\$ 2,118,199	\$ 2,000,321	\$ 1,822,138	TRANSFERS	\$ 2,229,364	\$ 2,259,364	\$ 2,259,364	392
393	\$ -	\$ -	\$ 500,000	CONTINGENCIES	\$ 500,000	\$ 500,000	\$ 500,000	393
394	\$ 2,028,944	\$ 1,737,249	\$ 795,366	UNRESERVED FUND BALANCE	\$ 1,357,343	\$ 1,316,343	\$ 896,343	394
395								395
396	\$ 9,922,712	\$ 11,463,262	\$ 10,145,355	TOTAL APPROPRIATIONS	\$ 11,679,331	\$ 11,679,331	\$ 11,379,331	396

**PORT OF HOOD RIVER
BRIDGE REPAIR AND REPLACEMENT FUND
BUDGET FOR FISCAL YEAR 2014-15**

HISTORICAL DATA				RESOURCE & EXPENDITURE DESCRIPTION	BUDGET FY 2014-15		
2YRS PRIOR FY 2011-12	1ST PRECEDING FY 2012-13	REVISED BUDGET FY 2013-14		PROPOSED	APPROVED	ADOPTED	
RESOURCE							
\$ 1,079,017	\$ 946,941	\$ 939,941	BEGINNING FUND BALANCE	\$ 884,587	\$ 884,587	\$ 884,587	
3,628	3,910	4,000	INTEREST INCOME	5,000	5,000	5,000	
			BOND PROCEEDS				
			GRANT				
			OTHER INCOME				
<u>1,082,645</u>	<u>950,851</u>	<u>943,941</u>	TOTAL CASH AVAILABLE	<u>889,587</u>	<u>889,587</u>	<u>889,587</u>	
1,875,158	1,687,837	1,456,557	TRANSFER FROM REVENUE FUND	1,919,494	1,919,494	1,919,494	
\$ 2,957,803	\$ 2,638,688	\$ 2,400,498	TOTAL RESOURCES	\$ 2,809,081	\$ 2,809,081	\$ 2,809,081	
EXPENDITURES							
			PERSONNEL SERVICES				
20,088	7,135	8,750	WAGES	14,131	14,131	14,131	
12,189	3,858	3,500	BENEFITS	6,380	6,380	6,380	
<u>\$ 32,277</u>	<u>\$ 10,993</u>	<u>\$ 12,250</u>	TOTAL PERSONNEL SERVICES	<u>\$ 20,511</u>	<u>\$ 20,511</u>	<u>\$ 20,511</u>	
			MATERIAL & SERVICES				
	-	18,161	MAINTENANCE	18,161	18,161	18,161	
700	-	-	PROFESSIONAL SERVICES	25,000	25,000	25,000	
	-	-	FLAGGING				
477	352	1,500	MISCELLANEOUS	1,500	1,500	1,500	
<u>\$ 1,177</u>	<u>\$ 352</u>	<u>\$ 19,661</u>	TOTAL MATERIAL & SERVICES	<u>\$ 44,661</u>	<u>\$ 44,661</u>	<u>\$ 44,661</u>	
			CAPITAL OUTLAY				
1,275,720	823,399	195,000	CAPITAL PURCHASE	630,000	630,000	630,000	
<u>\$ 1,275,720</u>	<u>\$ 823,399</u>	<u>\$ 195,000</u>	TOTAL CAPITAL OUTLAY	<u>\$ 630,000</u>	<u>\$ 630,000</u>	<u>\$ 630,000</u>	
			DEBT				
708,688	703,238	789,000	DEBT SERVICE	724,322	724,322	724,322	
<u>\$ 708,688</u>	<u>\$ 703,238</u>	<u>\$ 789,000</u>	TOTAL DEBT	<u>\$ 724,322</u>	<u>\$ 724,322</u>	<u>\$ 724,322</u>	
\$ 2,017,862	\$ 1,537,982	\$ 1,015,911	TOTAL OPERATIONS EXPENDITURES	\$ 1,419,494	\$ 1,419,494	\$ 1,419,494	
			TRANSFERS-REVENUE FUND				
\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 500,000	CONTINGENCY	\$ 500,000	\$ 500,000	\$ 500,000	
\$ 2,017,862	\$ 1,537,982	\$ 1,515,911	TOTAL EXPENDITURES	\$ 1,419,494	\$ 1,919,494	\$ 1,919,494	
\$ 939,941	\$ 1,100,706	\$ 884,587	ENDING FUND BALANCE	\$ 889,587	\$ 889,587	\$ 889,587	
APPROPRIATIONS							
\$ 32,277	\$ 10,993	\$ 12,250	PERSONNEL SERVICES	\$ 20,511	\$ 20,511	\$ 20,511	
\$ 1,177	\$ 352	\$ 19,661	MATERIALS & SERVICES	\$ 44,661	\$ 44,661	\$ 44,661	
\$ 1,275,720	\$ 823,399	\$ 195,000	CAPITAL OUTLAY	\$ 630,000	\$ 630,000	\$ 630,000	
\$ 708,688	\$ 703,238	\$ 789,000	DEBT SERVICES	\$ 724,322	\$ 724,322	\$ 724,322	
\$ -	\$ -	\$ -	TRANSFERS	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ 500,000	CONTINGENCIES	\$ 500,000	\$ 500,000	\$ 500,000	
\$ 239,941	\$ 400,706	\$ 182,587	FUND BALANCE - UNRESERVED	\$ 164,587	\$ 164,587	\$ 164,587	
\$ 700,000	\$ 700,000	\$ 702,000	FUND BALANCE - RESERVED	\$ 725,000	\$ 725,000	\$ 725,000	