



PORT OF HOOD RIVER COMMISSION

AGENDA

Tuesday, September 17, 2024

Port Conference Room

1000 E. Port Marina Drive, Hood River

1. **Call to Order** – 5:00 PM
 - a. Modifications, Additions to Agenda
 - b. Public Comment (5 minutes per person per subject; 30-minute limit)

2. **Consent Agenda**
 - a. Approve Minutes from August 20, 2024 Regular Session (*P. Rosas, Pg. 3*)
 - b. Approve Parking Permits with Mt. Hood Meadows and Columbia Area Transit (*D. Stafford, Pg. 7*)
 - c. Approve Task Order No. 4 for \$86,500 and Task Order No. 5 for \$96,250 for engineering and design services at the Ken Jernstedt Airfield with PAE (*K. Greenwood, Pg. 21*)
 - d. Approve Contract with TruWest Entertainment for Centennial Event coordination (*G. Goss, Pg. 47*)
 - e. Approve Addendum No. 4 to Lease with Earth & Muscle in Marina East Bldg. (*K. Greenwood, Pg. 51*)
 - f. Approve Addendum No. 1 to Lease with Aletta Wilson in Marina East Bldg. (*K. Greenwood, Pg. 55*)
 - g. Approve Property Use & License Agreements with Waterfront Recreation Concessions (*D. Stafford, Pg. 59*)

3. **Informational Reports**
 - a. Bridge Replacement Project Update (*Michael Shannon, Pg. 85*)
 - b. Natural Hazard Mitigation Plan (NHMP) Review (*Kevin Greenwood, Pg. 97*)

4. **Presentations & Discussion Items**
 - a. CAT/Lot 1 Progress Presentation (*K. Greenwood, Pg. 123*)
 - b. Architectural Scoping Discussion for Administrative Offices (*K. Greenwood, Pg. 135*)

5. **Executive Director Report** (*K. Greenwood, Pg. 139*)
 - a. Real Estate Update – Anne Medenbach (*Pg. 145*)
 - b. Airport Report – Jeff Renard (*Pg. 151*)

6. **Commissioner, Committee Reports**

7. **Action Items**
 - a. Approve Resolution No. 2024-25-4 Establishing Procurement Rules (*K. Greenwood, Pg. 159*)
 - b. Approve Resolution No. 2024-25-5 Establishing Business Matters FY24-25 (*K. Greenwood, Pg. 191*)
 - c. Approve Resolution No. 2024-25-6 Adopting Donation Policy (*D. Smith-Wagar, Pg. 197*)
 - d. Approve Procurement for Real Estate Leasing/Sales Personal Services (*K. Greenwood, Pg. 201*)

8. Commission Call/Upcoming Meetings

a. Upcoming Meetings:

1. Regular Session – September 17, 2024
2. Regular Session – October 15, 2024
3. Fall Planning/Regular Session – November 19, 2024
4. Regular Session – December 17, 2024

9. Confirmation of Commission Directives to Staff

10. Executive Session

- **Executive Session pursuant to ORS 192.660(2)(i): Performance Evaluations of Public Officers & Employees.**
 - Executive Director performance evaluation
- **Executive Session pursuant to ORS 192.660(2)(e): Real Property Transactions.**
 - Discussion of HRWSBA property needs

11. Possible Action

12. Adjourn

If you have a disability that requires any special materials, services, or assistance, please contact us at 541,386,1645 so we may arrange for appropriate accommodations.

*The chair reserves the opportunity to change the order of the items if unforeseen circumstances arise. The Commission welcomes public comment on issues not on the agenda during the public comment period. With the exception of factual questions, the Commission does not immediately discuss issues raised during public comment. The Commission will either refer concerns raised during public comment to the Executive Director for a response or will request that the issue be placed on a future meeting agenda. People distributing copies of materials as part of their testimony should bring **10 copies**. Written comment on issues of concern may be submitted to the Port Office at any time.*